



**Board Meeting Minutes  
July 18, 2019**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on July 18, 2019 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

**BOARD:**

Tabatha Butler, Board President  
Bill Burns, Director  
Billy Spiers, Director  
Charles "Chuck" E. Jones, Director  
Quinn Houchin, Treasurer  
Ernie Lovell, Director

**OTHER:**

Cliff Diamond, Executive Director  
Heather Ladner, Board Attorney  
Randy Burge, Field Operations Manager  
Brooks Wallace, Dungan Engineering  
Jonathan Hickman, Dungan Engineering

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Board President Tabatha Butler called the meeting to order. The following proceedings were had and done:

**Approval of Consent Agenda Items:** Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

|                          |        |     |
|--------------------------|--------|-----|
| Tabatha Butler           | voted  | aye |
| Quinn Houchin            | voted  | aye |
| Ernie Lovell             | voted  | aye |
| Charles "Chuck" E. Jones | voted  | aye |
| Billy Spiers             | voted  | aye |
| William "Bill" Burns     | voted  | aye |
| Marcia Johnson           | absent |     |

The motion passed. (Exhibits A, B, C)

**Jonathan Hickman presented the Engineer's monthly report.**

No action taken. (Exhibit D)

**Approve Pay Request #25 for \$141,827.33 for Picayune Sewer Rehab SRF-C280-897-04 Project.**

Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                |       |     |
|----------------|-------|-----|
| Tabatha Butler | voted | aye |
|----------------|-------|-----|

|                          |        |     |
|--------------------------|--------|-----|
| Quinn Houchin            | voted  | aye |
| Ernie Lovell             | voted  | aye |
| Charles "Chuck" E. Jones | voted  | aye |
| Billy Spiers             | voted  | aye |
| William "Bill" Burns     | voted  | aye |
| Marcia Johnson           | absent |     |

The motion passed. (Exhibit E)

**Approve Change Order #4 for Picayune Sewer Rehab Project SRF-C280-897-04 to Extend Contract Completion Date to 12/03/2019.** Motion to approve by Ernie Lovell, seconded by Tabatha Butler. A roll call resulted in the following votes:

|                          |        |     |
|--------------------------|--------|-----|
| Tabatha Butler           | voted  | aye |
| Quinn Houchin            | voted  | aye |
| Ernie Lovell             | voted  | aye |
| Charles "Chuck" E. Jones | voted  | aye |
| Billy Spiers             | voted  | aye |
| William "Bill" Burns     | voted  | aye |
| Marcia Johnson           | absent |     |

The motion passed. (Exhibit F)

**Executive Director Cliff Diamond Presented the Director's Monthly Report Highlights.**  
No action taken. (Exhibit G)

**Approve Executive Director to Sign Architect Engagement Letter for Proposed Goodyear Boulevard Administrative & Customer Service Building.** Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

|                          |        |     |
|--------------------------|--------|-----|
| Tabatha Butler           | voted  | aye |
| Quinn Houchin            | voted  | aye |
| Ernie Lovell             | voted  | aye |
| Charles "Chuck" E. Jones | voted  | aye |
| Billy Spiers             | voted  | aye |
| William "Bill" Burns     | voted  | aye |
| Marcia Johnson           | absent |     |

The motion passed. (Exhibit H)

**Approved Employee Travel & Training Requests for Cody Morris, Clifton Hodges and Detrich Spikes August 6-7, 2019 for Wastewater Math Workshop in Hattiesburg, MS and Detrich Spikes, September 9-13, 2019 for Wastewater Class II Course in Biloxi, MS.** Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                |       |     |
|----------------|-------|-----|
| Tabatha Butler | voted | aye |
|----------------|-------|-----|

|                          |        |     |
|--------------------------|--------|-----|
| Quinn Houchin            | voted  | aye |
| Ernie Lovell             | voted  | aye |
| Charles "Chuck" E. Jones | voted  | aye |
| Billy Spiers             | voted  | aye |
| William "Bill" Burns     | voted  | aye |
| Marcia Johnson           | absent |     |

The motion passed. (Exhibit I, J, K, L)

**Approve Sewer Adjustment for Mark Formby, 423 North Main Street, Picayune, MS for \$135.00 due to pool fill up, and Ronal Lowe, 2813 Dixie Drive, Picayune, MS for \$111.00 due to pool cleaning and fill-up.** Motion to approve by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |        |     |
|--------------------------|--------|-----|
| Tabatha Butler           | voted  | aye |
| Quinn Houchin            | voted  | aye |
| Ernie Lovell             | voted  | aye |
| Charles "Chuck" E. Jones | voted  | aye |
| Billy Spiers             | voted  | aye |
| William "Bill" Burns     | voted  | aye |
| Marcia Johnson           | absent |     |

The motion passed. (Exhibits M, N)

**Board Member Comments:**

There was some general discussion on the following items:

- A recent news story regarding a potential development at Carriere Exit 10
- Independence Day holiday weekend staffing coverage
- Recent storm preparation efforts
- Challenges and delays with the potential acquisition of the Top of the Hill Pump Station

No formal action taken.

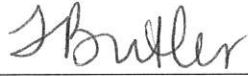
**Adjourn:** Motion to adjourn by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |        |     |
|--------------------------|--------|-----|
| Tabatha Butler           | voted  | aye |
| Marcia Johnson           | absent |     |
| Quinn Houchin            | absent |     |
| Ernie Lovell             | absent |     |
| Charles "Chuck" E. Jones | voted  | aye |
| Billy Spiers             | voted  | aye |
| William "Bill" Burns     | voted  | aye |

The motion passed.

Meeting adjourned at approximately 6:00 p.m.

The next regular scheduled meeting is set for Thursday, August 15, 5:00 p.m. at 612 Neal Road in Picayune, MS



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Tabatha Butler  
Board President



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Attest: