



**Board Meeting Minutes
November 21, 2019**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on November 21, 2019 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler, President
Bill Burns, Director
Billy Spiers, Director
Charles "Chuck" E. Jones, Director

OTHER:

Cliff Diamond, Executive Director
Heather Smith, Board Attorney
Randy Burge, Field Operations Manager
Jonathan Hickman, Dungan Engineering
Michael Williams, WRJW

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items: Motion to approve by Billy Spiers, seconded by ~~Ernie Lovell~~. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibits A, B, C)

Public Comments: None

Jonathan Hickman presented the Engineer's monthly report.
No action taken. (Exhibit D)

Approve Pay Request #29 for \$50,449.73 for Picayune Sewer Rehab SRF-C280-897-04 Project.
Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent

Handwritten notes:
A blue arrow points from "Ernie Lovell" in the text above to "Bill Burns" written in blue ink. To the right of "Bill Burns" is a circled signature "cws".

Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit E)

Approve Change Order Request #6 Adding Additional Pay Items for Picayune Sewer Rehab Project SRF-C280-897-04 Project. Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit F)

Approve Change Order Request #7 Adding Additional Time for Picayune Sewer Rehab Project SRF-C280-897-04 Project. Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit G)

Approve Change Order Request #8 Adding Additional Pay Items for Picayune Sewer Rehab Project SRF-C280-897-04 Project. Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit H)

Approve Invoice #3 to City of Picayune for Highway 11 Utility Relocation Project for \$90,030.89. Motion to approve by Billy Spiers, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent

Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit I)

Cliff Diamond presented the Director's monthly report.

No action taken. (Exhibit J)

Accept Old Mill Landing Subdivision Phase 1 Sewer Pump Station, Collection Lines, and Treatment Lagoon Facilities for Operation & Maintenance, and Billing Beginning December 1, 2019. Motion to approve by Bill Burns, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed.

Declaration of Surplus Scrap Metal at 612 Neal Road and 400 Airport Road Plants and Approve Sale to Local Recycling Yard at Posted Pricing. Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit K)

Approve New Cross Connection Policy. Motion to approve by Billy Spiers, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit L)

Approve Friday, November 29, 2019 and Tuesday, December 24, 2019 as Paid Holidays for PRCUA employees, matching Governor Phil Bryant's October 8th, 2019 Statewide Holiday Proclamation.

Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit M)

Approve Resolution #20191113A to Discourage Theft and Unmetered Water and/or Sewer Utility Usage. Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit N)

Approve Payment & Adjustment Requests for Alexander Porche, 210 North Steele Avenue A, Picayune for \$117.00 (water leak). Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit O)

Election of Officers. Motion to keep the same officers for FY2020. (President Tabatha Butler, Vice President Marcia Johnson, Treasurer Quinn Houchin) Motion by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed.

Adjourn: Motion to adjourn the meeting by Billy Spiers, seconded by Bill Burns. Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	absent
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed.

Meeting adjourned at approximately 6:30 p.m.

The next regular meeting is set for Thursday, December 19, 5:00 p.m. at 612 Neal Road in Picayune, MS



Tabatha Butler
Board President



Attest: