



**Board Meeting Minutes
December 19, 2019**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on December 19, 2019 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler, President
Quinn Houchin, Treasurer
Bill Burns, Director
Billy Spiers, Director
Charles "Chuck" E. Jones, Director

OTHER:

Cliff Diamond, Executive Director
Heather Smith, Board Attorney
Randy Burge, Field Operations Manager
Jonathan Hickman, Dungan Engineering
Michael Williams, WRJW

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items: Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibits A, B, C)

Public Comments: None

Jonathan Hickman presented the Engineer's monthly report.

No action taken. (Exhibit D)

Approve Pay Request #30 for \$349,652.57 for Picayune Sewer Rehab SRF-C280-897-04 Project. Motion to approve by Billy Spiers, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent

Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit E)

Approve Contract Change Order #2 to T.L. Wallace for Eagle Heights Low Pressure Sewer System to Settle Unit Quantities and Add 378 Day Time Extension. Motion by Billy Spiers, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit F)

Approve Pay Request #10 for \$34,090.67 to T.L. Wallace for Eagle Heights Low Pressure Sewer Project. Motion by Billy Spiers, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed (Exhibit G)

Pay Request #11 (Final) for Eagle Heights Low Pressure Sewer Project - Item Tabled.

Approve Invoice #9 to Dungan Engineering for Highway 11 Change Order Design Work for \$4,167.29. (MDOT 100% Reimbursement Item). Motion by Billy Spiers, seconded by Tabatha Butler.

A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit H)

Cliff Diamond presented the Director's monthly report.
(Exhibit I)

Authorize Executive Director to Advertise Sale by Sealed Bids of Poplarville Belt Filter Press in Local Paper. Motion by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

Approve Resolution #20191219A Amendment to Rules & Regulations. Motion by Billy Spiers, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The Motion passed. (Exhibit J)

Approve Request to Connect to Sewer Services by Brooks Wallace at North Hill Phase 4, Lot 17, With All Costs Including Tap, Bore, and Regular Fees Paid by Homeowner to PRCUA. Motion by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit K)

Approve Payment & Adjustment Requests for Brittany Nichols, 9002 Fishhook Lane, Picayune for \$123.00 (water leak). Motion to approve by Billy Spiers, seconded by Tabatha Butler. Motion by Billy Spiers, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed. (Exhibit L)

Enter Closed Session. Motion by Billy Spiers, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

After a brief conversation with the Board Attorney, It was determined there was no need for Executive Session

Exit Closed Session. Motion by Bill Burns, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed.

Adjourn: Motion to adjourn the meeting by Billy Spiers, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	absent
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed.

Meeting adjourned at approximately 6:150 p.m.

The next regular meeting is set for Thursday, January 17th at 5:00 p.m. at 612 Neal Road in Picayune, MS

Tabatha Butler
Board President

Attest: