



**Board Meeting Minutes
July 16, 2020**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on July 16, 2020 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler President	present by phone
Quinn Houchin, Treasurer	present by phone
Ernie Lovell, Director	present by phone
Bill Burns, Director	present by phone
Billy Spiers, Director	present by phone
Charles "Chuck" E. Jones, Director	present by phone
Marcia Johnson, Vice President	present by phone

OTHER:

Cliff Diamond, Executive Director	present by phone
Heather Smith, Board Attorney	present by phone
Randy Burge, Field Operations Manager	present
Jonathan Hickman, Dungan Engineering	present by phone

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items (June Minutes, June Financials, Docket & Off-Docket Items, Emergency Work Orders, and Manager Reports): Motion to approve by Billy Spiers seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0. (Exhibits A, B, C)

Public Comments: None

Engineer's Comments: Jonathan Hickman of Dungan Engineering gave a verbal project update on the Tin Hill Drip Field, Hwy 11 Phase 1, Hwy 11 Phase 2, and the Standby Repairs RFP projects. No action taken.

Executive Director's Report: Cliff Diamond presented the Executive Director's monthly report.
No action taken. (Exhibit L)

Approve Purchase and Acquisition of Millard Jail Wastewater Facility for Purchase Price of \$230,000 and Authorize Executive Director to Execute all Closing & Transfer Documents and to Spread Closing Documents on the Minutes. Motion to approve by Marcia Johnson, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0. (Exhibit D)

Authorize Check Payment of \$230,000 Payable to Pearl River County for the Millard Jail Wastewater Facility Acquisition. Motion to approve by Bill Burns, seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0.

Approve Accounting Policy for Routine Repairs and Construction & Spread Policy on Minutes. Motion to approve by Bill Burns, seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0 (Exhibit E)

Approve Online Privacy Policy and Spread Copy on the Minutes and Post to Website. Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0. (Exhibit F)

Approve Property/Crime/General Liability/Public Official/Auto Insurance Renewal Policy with The Policy Center and Authorize Executive Director to Sign Policy Documents. Motion to approve by Marcia Johnson, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0. (Exhibit G)

Approve Disposal of Surplus Property with All Data Drives Removed and Destroyed and Spread Report on the Minutes. Motion to approve made by Bill Burns, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0 (Exhibit H)

Approve Office Space Lease Amendment & Spread on Minutes. Motion to approve made by Bill Burns, seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye

Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0 (Exhibit I)

Approve Training and Travel for Clifton Hodges to Attend MDEQ Workshop in Laurel, MS September 15, 2020. Mileage only. No Lodging Required. Motion to approve made by Ernie Lovell, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0 (Exhibit J)

Approve Training and Travel for Cody Morris to Attend MDEQ 2 Day Math Workshop July 22-23rd in Starkville, MS. 1 Night Lodging Required. Motion to approve made by Ernie Lovell, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0 (Exhibit K)

Approve Training and Travel for Cody Morris to Attend Wastewater Certification Short Course for Class 4 License August 10-14 in Starkville, MS. 4 nights Lodging Required. Motion to approve made by Ernie Lovell, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0 (Exhibit L)

Approve Training and Travel Requests for Detrich Spikes to Attend Mathematics Wastewater Training Class September 29-30 in Hattiesburg, MS. No Lodging Required. Motion to approve made by Ernie Lovell, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0 (Exhibit M)

No Closed Session

No Executive Session

Adjourn: Motion to Adjourn by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	aye

The motion passed 7-0.

The meeting adjourned at approximately 5:35 p.m.

The next regular meeting is scheduled for Thursday, August 20, 2020 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



Tabatha Butler
Board President



Attest: