



**Board Meeting Minutes
August 20, 2020**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on August 20, 2020 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler, President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	present
Bill Burns, Director	present
Billy Spiers, Director	present by phone
Charles "Chuck" E. Jones, Director	present by phone
Marcia Johnson, Vice President	absent

OTHER:

Cliff Diamond, Executive Director	present
Heather Smith, Board Attorney	present by phone
Randy Burge, Field Operations Manager	present
Jonathan Hickman, Dungan Engineering	present by phone

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items (July Minutes, July Financials, Docket & Off-Docket Items, Emergency Work Orders, and Manager Reports): Motion to approve by Bill Burns seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4-0. (Exhibits A, B, C, D)

Public Comments: None

Engineer's Comments: Jonathan Hickman of Dungan Engineering presented a verbal project update on the Tin Hill Drip Field plans out for bid, Hwy 11 Phase 1 final pay app, and Hwy 11 Phase 2 January construction.

No action taken.

Approve Dungan Engineering invoice #11 for \$1,795.87 for Highway 11 Phase 1 Widening and Utility Relocation Project. Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4 - 0. (Exhibit E)

Approve Engineering Agreement with Dungan Engineering for Highway 11 Phase 2 Widening and Utility Relocation Project. Motion to approve by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4 - 0.

Executive Director's Report: Cliff Diamond presented the Executive Director's monthly report. No action taken. (Exhibit F)

Authorize Board President Tabatha Butler to Set Committee Membership and Meeting Times to Evaluate Proposals for Standby Repairs Contract. Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4 - 0

Approve Engagement with TMH, CPA's for FY2020 Audit. Motion to approve by Billy Spiers seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4 - 0. (Exhibit G)

Cliff Diamond Presented the Proposed FY2021 Budget. No action taken.

Approve \$230,000.00 Funds Transfer from the Facility Replacement Account to the Operating Account for the Recent Acquisition of the Millard Jail Wastewater Facility. Motion to approve by Bill Burns and seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4 - 0.

Approve Sewer Adjustment Credit for Ronald Lowe, 2813 Dixie Drive, Picayune, MS for \$120.00 due to filling a swimming pool. Motion to approve by Billy Spiers and seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4 - 0. (Exhibit H)

Approve sewer adjustment credit request for Dena Guy (D & L Dance Center). 6420A Hwy 11 Suite A, Picayune MS for \$351.00 due to a water leak. Motion to approve by Ernie Lovell and seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4 - 0. (Exhibit I)

Approve sewer adjustment credit request for Kizzie Fraise, 80055 Double Lake Drive, Picayune, MS for \$186.00 due to a water leak. Motion to approve by Bill Burns and seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4 - 0. (Exhibit J)

Consider reimbursement to Teamberya Simmons, 1910 East Canal Street, Picayune, MS for \$3,496.89 for damages related to a December 2014 sewer backup. Motion to deny by Bill Burns and seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted nay
Charles "Chuck" E. Jones	voted nay
Billy Spiers	voted nay
William "Bill" Burns	voted nay
Marcia Johnson	absent

The motion failed 0 - 4. (Exhibit K)

Board Member Comments: None

Enter Closed Session: Motion to enter closed session by Ernie Lovell and seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4 - 0.

Enter Executive Session. Motion to enter executive session to a potential litigation matter concerning a sewer easement made by Ernie Lovell and seconded by Billy Burns. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4 - 0.

Exit Closed/Executive Session. Motion to exit session made by Billy Spiers and seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 4 - 0.

No action taken.

Adjourn: Motion to Adjourn by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	absent
Ernie Lovell	voted aye

Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson		absent

The motion passed 4-0.

The meeting adjourned at approximately 6:30 p.m.

The next regular meeting is scheduled for Thursday, September 17, 2020 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



Tabatha Butler
Board President



Attest: