



**Board Meeting Minutes
October 15, 2020**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on October 15, 2020 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	present by phone
Bill Burns, Director	present
Billy Spiers, Director	present
Charles "Chuck" E. Jones, Director	present
Marcia Johnson, Vice President	absent

OTHER:

Cliff Diamond, Executive Director
Heather Smith, Board Attorney
Randy Burge, Field Operations Manager
Jonathan Hickman, Dungan Engineering

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items (August Minutes, August Financials, Docket & Off-Docket Items, Emergency Work Orders, and Manager Reports): Motion to approve by Bill Burns. Seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler	voted	absent
Quinn Houchin	voted	absent
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed 4-0. (Exhibits A, B, C, D)

Public Comments: None

Engineer's Comments: Jonathan Hickman of Dungan Engineering presented brief updates on Highway 11 widening project.

No written report and no action taken.

Directors comments: Cliff Diamond presented the monthly management report and gave a report from the RFP Standby Contract Evaluation Committee.

Acknowledge Receipt of Memo from Standby Contract Evaluation Committee and Authorize Engineer to Revise Standby Contract Terms per Committee's Recommendations and Authorize Executive Director to Sign Contract Documents with JCL Enterprises for Standby Repairs with a Contract Start Date of November 1, 2020, and to Spread Contract Documents on the Minutes.

Motion to approve by Billy Spiers. Seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	absent
Quinn Houchin	voted	absent
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed 4-0. (Exhibit E)

Approve Annual Security Vulnerability Self Assessments for Picayune, Poplarville, and Hillsdale Water Well Facilities and spread on minutes. Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	absent
Quinn Houchin	voted	absent
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed 4 - 0. (Exhibit F)

Approve Comprehensive Emergency Management Plans for Picayune, Poplarville, and Hillsdale Water Well Facilities and spread on minutes. Motion to approve by Bill Burns, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler	voted	absent
Quinn Houchin	voted	absent
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed 4 - 0. (Exhibit G)

Approve the Monitoring and Maintenance of a Dual Grinder Pump Station at Hwy 11 Picayune Head Start Center Contingent on Picayune Schools paying PRCUA \$19,095.00 for necessary upgrades. Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	absent
Quinn Houchin	voted	absent
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed 4 - 0. (Exhibit H)

Approve SCATU Monitoring Box 3G to LTE Technology Upgrade Proposal from Videcomp. Motion by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	absent
Quinn Houchin	voted	absent
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed 4 - 0. (Exhibit I)

Approve Disposal of Surplus Items per State Law Requirements. Motion to approve by Bill Burns, seconded by Chuck Jones. A roll call vote resulted in the following votes:

Tabatha Butler	voted	absent
Quinn Houchin	voted	absent
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed 4 - 0. (Exhibit J)

Approve Executive Director to Sign Water Tap Application and Payment of Fees to Pearl River Central Water Association for 31 Big Sky. Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call vote resulted in the following votes:

Tabatha Butler	voted	absent
Quinn Houchin	voted	absent
Ernie Lovell	voted	aye

Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed 4 - 0 (Exhibit K)

Introduction and Handout of Rate Analysis Document from Communities Unlimited by Director Cliff Diamond.

No Action Taken.

Approve Sewer Adjustment Credit for Julian Lott, 702 Charlotte Drive, Picayune for \$105.00 due to front yard water leak. Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	absent
Quinn Houchin	voted	absent
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed 4 - 0. (Exhibit L)

Approve Sewer Adjustment Credit for Richard Graham, 1007 Chestnut, Picayune, MS fir \$141.00 due to front yard water leak. Motion to approve by Bill Burns, seconded by Chuck Jones. A roll call resulted in the following votes:

TTabatha Butler	voted	absent
Quinn Houchin	voted	absent
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	voted	absent

The motion passed 4 - 0. (Exhibit M)

Approve Travel Training Request for Clifton Hodges and Cody Morris to Attend MDEQ Class Nov 10, 2020 and Dec 10, 2020 with no Overnight Stay Required. Motion to approve by Billy Spiers, seconded Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	absent
Quinn Houchin	voted	absent
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye

William "Bill" Burns voted aye
Marcia Johnson voted absent

The motion passed 4 - 0. (Exhibit N)

Adjourn: Motion to adjourn by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler voted absent
Quinn Houchin voted absent
Ernie Lovell voted aye
Charles "Chuck" E. Jones voted aye
Billy Spiers voted aye
William "Bill" Burns voted aye
Marcia Johnson voted absent

The motion passed 4-0.

The meeting adjourned at approximately 6:00 p.m.

The next regular meeting is scheduled for Thursday, November 19, 2020 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



Tabatha Butler
Board President



Attest: