



**Board Meeting Minutes
December 17, 2020**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on December 17, 2020 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler President	present by phone
Quinn Houchin, Treasurer	present by phone
Ernie Lovell, Director	absent
Bill Burns, Director	present by phone
Billy Spiers, Director	present by phone
Charles "Chuck" E. Jones, Director	present by phone
Marcia Johnson, Vice President	absent

OTHER:

Cliff Diamond, Executive Director	present by phone
Heather Smith, Board Attorney	present by phone

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items (November Minutes, November Financials, Docket & Off-Docket Items, Monthly Management Reports; Annual Reports for Picayune, Poplarville, and Hillsdale Water System; Top of the Hill Pump Station Perpetual Utility Easement and Acknowledgement Receipt of \$2,185.00 payment for Electrical Service Upgrades): Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	absent	
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5 -0. (Exhibits A, B, C, D, E)

Public Comments: None

Directors comments: Cliff Diamond presented the monthly management report.
No action taken.

Appoint the Executive Director as the Legally Responsible Official for all Water and Wastewater Facilities and Permits: Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	absent	
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5 - 0

Discussion of Recently Discovered Sewer Utility Main Line Conflict at Lot 9, Woods IX Subdivision in Close Proximity to New Home Pad Construction.

No action taken.

Approve Employee Handbook Amendment for Inclement Weather Policy: Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	absent	
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5-0. (Exhibit F)

Approve Sewer Adjustment Credit for Jeremy Clare, 628 Telly Road, Picayune, MS for \$273.00 due to once through Heat Pump Water not processed in the sewer system. Motion to approve by Bill Burns, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	absent	
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5-0. (Exhibit G)

Consider Sewer Adjustment to Florence DeSalvo, 220 North Haugh, Picayune, MS for Broken Pipe Water Leak. Motion to approve a 50% adjustment of \$177.00 by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	absent	
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5-0. (Exhibit H)

Approve Reimbursement of \$160.00 plumbing bill to Matthew Mays, 606 Norwood, Picayune, MS due to non functioning grinder system alarm. Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	absent	
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5-0. (Exhibit I)

Adjourn: Motion to adjourn by Billy Spiers, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	absent	
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed.

The meeting adjourned at approximately 5:45 p.m.

The next regular meeting is scheduled for Thursday, January 21, 2021 at 5:00 p.m. at 612 Neal Road in Picayune, MS.

Tabatha Butler

Tabatha Butler
Board President

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Attest:

DIRECTOR