



**Board Meeting Minutes
February 17, 2022**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on February 17, 2021 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler, President	Present by phone
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	present
Ernie Lovell, Director	present
Bill Burns, Director	present
Billy Spiers, Director	present by phone
Charles "Chuck" E. Jones, Director	present by phone

OTHER:

Cliff Diamond, Executive Director	present
Ashley Boone, Office Manager/Bookkeeper	present
Heather Smith, Board Attorney	present
Less Dungan (Dungan Engineering)	present
Jabe Mills, CPA	present

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items:

- January 20, 2022 Minutes
- February 2022 Financial Reports (Exhibit A)
- Docket & Off-Docket Items (Exhibit B)
- Monthly Operating Reports (Exhibit C)
- Sewer Adjustment Requests:
 - Tina S. Buckley, 2208 Cousin Street, Picayune for \$175.20 due to leaky pipe under water heater.(Exhibit D)
- Spread on the minutes the recent price increase from Breaux Services effective February 1, 2022 for liquid and dry cake biosolid hauling and wasting (Exhibit E)

Motion to approve by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye

Billy Spiers, Director aye
Charles "Chuck" E. Jones, Director aye

The motion passed 6-0.

Public Comments: None

Jabe Mills, CPA, from TMH presented the FY2021 Audit Report.

Accept the FY2021 Audit Report and Spread a Copy on the Minutes. Motion by Ernie Lovell, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	aye
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0. (Exhibit F)

Tabatha Butler left the meeting at approximately 5:18pm.

Les Dungan discussed the recent bid opening for Wildwood Lagoon Levee Repairs and made a recommendation to award the project.

Accept the Low Bid of \$238,815.55 from Mitchco Construction for Wildwood Lagoon Levee Stabilization, and to Authorize the Executive Director & Engineer to Award & Execute the Contract Documents, and to Clarify Intent to Fund the Project from the Facility Replacement Checking Account. Motion by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0. (Exhibit G)

Director Comments: Cliff Diamond presented the monthly management report. Highway 11 Phase 2 100% MDOT funding and the recurring repair issues on the Combo Vac truck were discussed. No action taken.

Approval of Revised Project Funding Wish List: Motion to approve by Bill Burns, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0. (Exhibit H)

Resolution #20220217A Increasing the Employee Boot Allowance to \$150.00 per Calendar Year from the current \$100.00. Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0. (Exhibit I)

Approve Resolution #20220217B Approving Electronic Clearinghouse (ACH) payments of Docket Approved Vendor Invoices: Motion to approve by Quinn Houchin, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0. (Exhibit J)

Approve Purchase Order to Fluid Process & Pumps, LLC for \$59,828.00 per MS Code Section 31-1713-m(2) for replacement parts and service of the Neal Road Muffin Monster/Honey Monster Septic Receiving Station, including new cutters, screens, auger, screw and brushes. Motion to approve by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0. (Exhibit K)

Approve Agreement with Videcomp, Inc. to Perform Data Conversion, Data Import and programming and Provide a Hosted, Fully Customizable Filemaker Pro Database Work Order System to Replace Zoho Creator: Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0. (Exhibit L)

Authorize Executive Director to Execute a Land Purchase Agreement for Lot 23, Tin Hill Subdivision at the Price of \$15,000, or appraisal value, whichever is less, and to Sign Joinder Documents for the Abandonment and Removal of Undeveloped Lots from Tin Hill Subdivision, Subject to the Developer, Ty Gill, G4 Investments, Agreeing to Release the Authority from all Obligations to Serve sewer to any Parcels removed from Tin Hill Subdivision. Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0. (Exhibit M)

Tabatha Butler rejoined the meeting via Phone at 5:57

Cliff Diamond led a discussion of the possible Advertisement for Bids & Funding Options for the Proposed Goodyear Boulevard Customer Service & Administration Building Project. No action taken but a Notice of Intent to Issue Revenue Bonds would be prepared for approval at the next regular board meeting.

Adjourn: Motion to adjourn by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

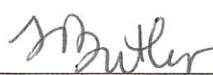
Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0.

Board Member Comments: None

The meeting adjourned at approximately 6:35 pm.

The next regular meeting is scheduled for Thursday March 17, 2021 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



Tabatha Butler
Board President



Attest: