



**Board Meeting Minutes
September 15, 2022**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on September 15, 2022 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler, President	present by phone
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	present
Ernie Lovell, Director	present
Bill Burns, Director	present
Billy Spiers, Director	present by phone
Charles "Chuck" E. Jones, Director	present

OTHERS PRESENT:

Cliff Diamond, Executive Director
Jessica Spiers, Bookkeeper
Heather Smith, Board Attorney
Devin Hedgepeth, Dungan Engineering

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items:

- August 18, 2022 Board Minutes
- August 2022 Financial Reports (Exhibit A)
- Docket & Off-Docket Items (Exhibit B)
- Monthly Operating Reports (Exhibit C).
- Travel & Training Request for Dietrich Spikes, October 28, 2022, to attend a Wastewater Operator Short Course in Gulfport, MS. Tuition is \$45.00 and no overnight travel is required (Exhibit D)

Motion to approve by Bill Burns, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0.

Public Comments: None

Engineer's Comments: Devin Hedgepeth with Dungan Engineering gave a quick update on the Wildwood Lagoon project. No action taken.

Approve Dungan Engineering Invoice #6 for \$4,256.76 for the Highway 11 Utility Relocation Phase 2 Project (100% MDOT Reimbursable). Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0. (Exhibit E)

Approve Change Order #1 to Wilco Construction for \$18,675.00 for the 921 Goodyear Administration Building Project. Motion to approve by Bill Burns, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0. (Exhibit F)

Approve Pay Request #2 for \$75,183.30 to Wilco for the 921 Goodyear Administration Building Project. Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye

Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0. (Exhibit G)

Director's Comments. No action taken.

Approve FY2022 Audit Engagement with TMH and Authorize the Executive Director to Sign the Agreement on Behalf of the Authority. Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0. (Exhibit H)

Approve and Authorize the Executive Director to Sign a Tri-Party Resolution Authorizing Submittal of Application to the Mississippi Municipality and County Water Infrastructure Grant Program Act of 2022 for the I59 Exit 10 Sewer Extension Project. Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0. (Exhibit I)

Approve and Authorize the Executive Director to Sign Dual-Party Resolution Authorizing Submittal of Application to the Mississippi Municipality and County Water Infrastructure Grant Program Act of 2022 for the Millard Jail Wastewater Facility Improvement Project. Motion to approve by Ernie Lovell, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye

Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0. (Exhibit J)

Approve and Authorize the Executive Director to Sign Dual-Party Resolution Authorizing Submittal of Application to the Mississippi Municipality and County Water Infrastructure Grant Program Act of 2022 for the Ridgcrest Sewer Extension Project. Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0. (Exhibit K)

Approve Budget for FY2023 Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0. (Exhibit L)

Approve Employee Cost of Living Adjustments for FY2023. Motion to approve by Billy Spiers, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye

Billy Spiers, Director aye
Charles "Chuck" E. Jones, Director aye

The motion passed 6-0. (Exhibit M)

Director Ernie Lovell exited the meeting at 5:47pm.

Approve Changes to the Principal 401k Plan. Motion to approve by Bill Burns, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler, President aye
Marcia Johnson, Vice President absent
Quinn Houchin, Treasurer aye
Ernie Lovell, Director absent
Bill Burns, Director aye
Billy Spiers, Director aye
Charles "Chuck" E. Jones, Director aye

The motion passed 6-0. (Exhibit N)

Board Member Comments. None

Adjourn. Motion to adjourn by Billy Spiers, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler, President aye
Marcia Johnson, Vice President absent
Quinn Houchin, Treasurer aye
Ernie Lovell, Director absent
Bill Burns, Director aye
Billy Spiers, Director aye
Charles "Chuck" E. Jones, Director aye

The motion passed 5-0 and the meeting was adjourned at 6:07pm.

The next regular meeting is scheduled for Thursday, October 20, 2022 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



Tabatha Butler
Board President



Attest: