



**Board Meeting Minutes
August 18, 2022**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on August 18, 2022 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	present
Bill Burns, Director	present
Billy Spiers, Director	present by phone
Charles "Chuck" E. Jones, Director	present

OTHERS PRESENT:

Cliff Diamond, Executive Director
Jessica Spiers, Bookkeeper
Heather Smith, Board Attorney

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items:

- July 21, 2022 Board Minutes
- July 2022 Financial Reports (Exhibit A)
- Docket & Off-Docket Items (Exhibit B)
- Monthly Operating Reports (Exhibit C)
- Approve Sewer Adjustments (Exhibit D):
 - Ronald Lowe, 2813 Dixie Dr. Picayune, MS 39466 for \$171.55 due to pool fill up.
- Acknowledge Price Increase Letter From Bonner Analytical (Exhibit E)

Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 4-0.

Public Comments: None

Engineer's Comments: None

Acknowledge Receipt Of Dungan Engineering Project Report. Motion by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 4-0. (Exhibit F)

Approve Pay Request #5 For \$37,057.06 To MitchCo For The Wildwood Levee Repair Project. Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 4-0. (Exhibit G)

Approve Dungan Engineering Invoice #5 for \$7,635.69 For The Wildwood Lagoon Levee Repair Project. Motion to approve by Ernie Lovell, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 4-0. (Exhibit H)

Approve Dungan Engineering Invoice #5 for \$11,348.46 For The Highway 11 Utility Relocation Phase 2 Project (100% MDOT Reimbursable). Motion by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 4-0. (Exhibit I)

Approve Pay Request #1 For \$135,905.15 To Wilco For The 921 Goodyear Administration Building Project. Motion by Bill Burns, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 4-0. (Exhibit J)

The Board considered and discussed a pending revenue bond offering from Truist Bank. The Authority's financial consultant, Nick Schorr recommended the Truist Bank bond proposal due to the current challenging market conditions and rising interest rates. The Authority's Accountant, Ray Scott, CPA, recommended using available funds for the 921 Goodyear Administration Building project due to the substantial interest savings, our ability to pay for the project with funds on hand, and our access to low interest emergency SRF loans, if needed at a later date.

Bill Burns Made a Motion to Reject the Revenue Bond Proposal and Use Facility Replacement Account Funds for the 921 Goodyear Building Project. Motion seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 4-0. (Exhibit K)

Approve Resolution 20220818A Amendment To Rules And Regulations Concerning Grinder Pump “Prohibited Items” Charges. Motion by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles “Chuck” E. Jones, Director	aye

The motion passed 4-0. (Exhibit L)

The Board considered a list of possible invoice credits related to grinder pump “prohibited items” invoices. No action taken.

Executive Director Cliff Diamond updated the Board on recent developments with the City of Picayune and Pearl River Country regarding potential MCWI grant projects.

Authorize Executive Director To Advertise Request For Qualifications For Professional Engineering Services For ARPA/MCWI Related Project Work. Motion by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles “Chuck” E. Jones, Director	aye

The motion passed 4-0. (Exhibit M)

Approve Resolution #20220818B Authorizing The Executive Director as Agent to Submit Applications To The Mississippi Department Of Environmental Quality (MDEQ) For A List Of Qualified Municipal & County Water Infrastructure (MCWI) Grant Projects. Motion by Ernie Lovell, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye

Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 4-0. (Exhibit N)

Executive Director Cliff Diamond presented a proposed FY2023 Budget, changes to the 401K plan, and a recommended cost of living adjustment that are incorporated into the proposed budget. No action taken.

Approve Travel & Training Requests:

- a. Cody Morris, September 21-22, 2022 to attend a 2-day math CE class in Hattiesburg, MS. No cost for the class and no overnight travel required.
- b. Clifton Hodges & Cody Morris, October 5, 2022 to attend an Advanced Treatment MDEQ Training Class in Moss Point, MS. No cost for class and no overnight travel required.
- c. Dietrich Spikes & Marshall Bryant, September 20-21, 2022 to attend a wastewater training class in Hattiesburg, MS. No cost for class and no overnight travel required.

Motion by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 4-0. (Exhibit O)

Board Member Comments: None

Executive Director Cliff Diamond discussed a potential claim from Larry Watkins, 1121 Highland Drive. No action taken.

Adjourn: Motion to adjourn by Ernie Lovell, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	absent
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 4-0.

The meeting adjourned at approximately 6:29pm.

The next regular meeting is scheduled for Thursday September 15, 2022 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



Tabatha Butler
Board President



Attest: