



Pearl River County Utility Authority
Board Meeting Minutes
August 16, 2018

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on August 16, 2018 at 5:00 p.m. at the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

- Ernie Lovell, Vice President
- Billy Spiers, Director
- Marcia Johnson, Director
- Tabatha Butler, Treasurer
- Charles "Chuck" E. Jones, Director

OTHER:

- Ray Scott, PRCUA Executive Director
- Jonathan Hickman, Dungan Engineering
- Jacob Hickman, WRJW
- Quinn Houchin, Director (Not yet sworn in)
- Heather Smith, Butler Snow

There being a quorum sufficient to transact business of the Pearl River County Utility Authority Vice President Ernie Lovell called the meeting to order. The following proceedings were had and done.

Board Comments: Marcia Johnson made a motion to record board meetings, seconded by Tabatha Bulter. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed.

Public Comments: none

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Approval of Board Meeting Minutes dated July 19, 2018 – Director Billy Spiers made a motion to approve the board meeting minutes dated July 19, 2018 seconded by Director Chuck Jones. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the approved Pearl River County Utility Authority minutes is attached hereto as exhibit "A"
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Approval of Financial Reports: Balance Sheet, Income Statement – Operations, Statement of Cash Flow, Income Statement – Operations Compared with Budget and Cash Balance Report – Director Billy Spiers made a motion to approve the Financial Reports and Cash Balance Report, seconded by Director Chuck Jones. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the Financial Reports: Balance Sheet, Income Statement, Operations Compared with Budget and Cash Balance Report is attached hereto as exhibit “B”.

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Approval of Off-Docket – Director Billy Spiers made a motion to approve the Off-Docket with investigation into a duplication of payment to Williamson Management the motion was seconded by Director Chuck Jones. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	no
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the Off-Docket Docket is attached hereto as exhibit “C”.

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Approval of Claims Docket – Director Marcia Johnson made a motion to approve the Claims Docket the motion was seconded by Director Chuck Jones. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the Claims Docket is attached hereto as exhibit “C”.

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Approval of Engineer’s monthly Project update - Director Marcia Johnson made a motion to approve Engineer’s Monthly Project update, seconded by Director Chuck Jones. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the Engineer’s Monthly Project Update is attached hereto as exhibit “D”.

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Approve pay request #2, T. L. Wallace for work completed on Eagle Heights Low Pressure Sewer System in the amount of \$82,425.81. Director Marcia Johnson made a motion to approve pay request #2. The motion was seconded by Director Chuck Jones. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the supporting documents is attached hereto as exhibit "E".

Approve pay request #14 for the SRF-C280-897-04 Picayune Wastewater System Rehabilitation in the amount of \$230,310.69. Director Billy Spiers made a motion to approve pay request #14, Director Marcia Johnson seconded the motion. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the pay request and supporting documents are attached hereto as exhibit "F".

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Approve the amendment #2 to contract for SRF-C280897-04 RH02#1 – Insituform. Director Marcia Johnson made a motion to approve amended contract and seconded by Treasurer Tabatha Butler. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. The supporting documentation is attached hereto as exhibit "E".

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Approve Pay Request #4, Dungan Engineering for Eagle Heights Low Pressure Sewer System in the amount of \$14,700.00. Director Marcia Johnson made a motion to approve pay request#4. The motion was seconded by Treasurer Tabatha Butler. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the pay request and supporting documents are attached hereto as exhibit "F".

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Sewer Adjustment Approval for Darrin McLain in the amount of \$144.00, Sherry Scott in the amount of \$162.00, Elizabeth Dickerson in the amount of \$132.00, Rick Clark in the amount of \$147.00, Joe Morrison in the amount of \$216.00, Super 8 Motel in the amount of \$1,089.00 and Gary Killen in the amount of \$285.00. Director Billy Spiers made a motion to approve adjustment and seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye

Billy Spiers voted aye
Chuck Jones voted aye

The motion passed. A copy of sewer adjustment request and supporting documentation is attached hereto as exhibit "G".

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PRCUA Updates – Included a list of accomplishments over the last 3 ½ years, Resignation of Brenda DeArmas as Board Secretary, and a draft budget will be e-mailed to all members.

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Closed session: Director Billy Spiers made a motion to enter into a closed session, seconded by Treasurer Tabatha Butler. A roll call votes resulted in the following votes:

Tabatha Butler voted aye
Marcia Johnson voted aye
Ernie Lovell voted aye
Billy Spiers voted aye
Chuck Jones voted aye

Executive session Treasurer Tabatha Butler made a motion to enter into executive session to discuss property acquisition, personnel, and potential litigation, seconded by Director Billy Spiers.

Tabatha Butler voted aye
Marcia Johnson voted aye
Ernie Lovell voted aye
Billy Spiers voted aye
Chuck Jones voted aye

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Director Billy Spiers made a motion to come out of executive sessions, seconded by Director Marcia Johnson.

Tabatha Butler voted aye
Marcia Johnson voted aye
Ernie Lovell voted aye
Billy Spiers voted aye
Chuck Jones voted aye

It was announced that during the executive session a motion was made by Marcia Johnson and seconded by Tabatha Butler to request the Executive Director terminate Brenda DeArmas with the following being the recorded vote:

Tabatha Butler voted aye
Marcia Johnson voted aye
Ernie Lovell voted no
Billy Spiers voted no
Chuck Jones voted no

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It was also announced that PRCUA would be advertising and accepting applications for a full time Executive Director.

The meeting adjourned at PM



Ernie Lovell
Board President
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Attest: