



**Board Meeting Minutes
January 19, 2023**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on January 19, 2023 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler, President	present
Ernie Lovell, Vice President	present
Quinn Houchin, Treasurer	present
Bill Burns, Director	present
Billy Spiers, Director	present
Charles "Chuck" E. Jones, Director	present
Marcia Johnson, Director	present

OTHERS PRESENT:

Cliff Diamond, Executive Director
Jessica Spiers, Bookkeeper
Heather Smith, Board Attorney
Devin Hedgepeth, Dungan Engineering

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items:

- December 15, 2022 Board Minutes
- December 2022 Financial Reports (Exhibit A)
- Docket Items & Off-Docket Items (Exhibit B)
- Monthly Operating Reports (Exhibit C)
- Approve Sewer Adjustment Requests (Exhibit D):
 - Kerry Jones, 882 Herrin Drive, for \$511.00 due to exterior water leak
 - Mattie Mitchell, 205 Bruce Street, for \$142.35 due to exterior water leak
- Approve Travel & Training Requests (Exhibit E):
 - Marshall Bryant, February 27th - March 3, 2023, Richland, MS to attend Wastewater Class II Certification. Cost is \$450 tuition plus travel & lodging
 - Cody Morris, February 27th - March 3, 2023, Richland, MS to attend Wastewater CEU Training Classes (32 Hours). Cost is \$300 tuition plus travel & lodging
- Spread on the Minutes: Copies of Annual Reports of Inspection of Drinking Water Supply and Acknowledge Maximum Scores Achieved for all 3 Authority Managed Wells Sites.

Charles "Chuck" E. Jones, Director aye
Marcia Johnson, Director aye

The motion passed 7-0. (Exhibit G)

Approve Pay Request #6 For \$105,253.50 To Wilco Construction, Inc. for The 921 Goodyear Administration Building Project. (Paid Through The Facility Replacement Account). Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler, President aye
Ernie Lovell, Vice President aye
Quinn Houchin, Treasurer aye
Bill Burns, Director aye
Billy Spiers, Director aye
Charles "Chuck" E. Jones, Director aye
Marcia Johnson, Director aye

The motion passed 7-0. (Exhibit H)

Director's Comments:

- Auditors completed audit field work with no apparent concerns
- There has been an increase in point repairs this past month, possibly due to heavy rains

No action taken

Approve To Surplus Poplarville Incubator And Put Up For Bidding on GovDeals.com With The Reserve To Be Set At \$1,000.00. Motion by Ernie Lovell, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President aye
Ernie Lovell, Vice President aye
Quinn Houchin, Treasurer aye
Bill Burns, Director aye
Billy Spiers, Director aye
Charles "Chuck" E. Jones, Director aye
Marcia Johnson, Director aye

The motion passed 7-0.

Approve Amendments To Rules & Regulations For Sewer Grinder Pump Systems. Motion by Marcia Johnson, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President aye
Ernie Lovell, Vice President aye
Quinn Houchin, Treasurer aye
Bill Burns, Director aye

- Acknowledge mistake with PTO payout check involving outgoing Director Cliff Diamond. Payout check was cut without normal withholdings. Diamond reimbursed PRCUA with a personal check and the check was re-cut with appropriate withholdings.

Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 7-0.

Engineer's Comments: Devin Hedgepeth presented updates on Wildwood Lagoon Levee Repairs Project, Poplarville Lagoon Levee Repair Project, and Highway 11 Phase 2 Sewer Relocation Project.

No action was taken.

Approve Dungan Invoice #9 For \$4,474.64 For Highway 11 Phase 2 Sewer Relocation Project. (100% MDOT Reimbursement Item Paid & Reimbursed Through The Operating Account).

Motion by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 7-0. (Exhibit F)

Tabatha Butler arrived at 5:14 p.m.

Approve Pay Request #1 For \$132,323.33 To TL Wallace Construction For Highway 11 Phase 2 Sewer Relocation Project (Paid & Reimbursed Through The Operating Account). Motion to approve by Marcia Johnson, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye

Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 7-0. (Exhibit I)

Authorize Cliff Diamond, Executive Director To Sign Resolution For PRCUA Grant Application Between PRCUA And City Of Picayune For Ridgecrest Subdivision Project. Motion by Billy Spiers, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 7-0. (Exhibit J)

Board Member Comments:

- At least two recent complaints of foul smells near the Hide-A-Way pump station
- Board to review all resumes, form an Interview Committee to conduct interviews, and bring recommendations to the Board for a new Executive Director.

Enter Closed Session. Motion by Marcia Johnson, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 7-0.

Exit Closed Session: Motion by Bill Burns, seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye

Charles "Chuck" E. Jones, Director aye
Marcia Johnson, Director aye

The motion passed 7-0.

Adjourn: Motion by Billy Spiers, seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler, President aye
Ernie Lovell, Vice President aye
Quinn Houchin, Treasurer aye
Bill Burns, Director aye
Billy Spiers, Director aye
Charles "Chuck" E. Jones, Director aye
Marcia Johnson, Director aye

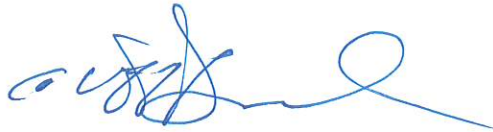
The motion passed 7-0.

The meeting adjourned at approximately 6:19 pm.

The next regular meeting is scheduled for Thursday February 16, 2023 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



Tabatha Butler
Board President



Attest: