



**Board Meeting Minutes  
January 18, 2024**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on January 18, 2024 at 5:00 p.m. in the BoardRoom of the Pearl River County Utility Authority at 921 Goodyear Blvd. in Picayune, Mississippi. In attendance were:

**BOARD:**

Tabatha Butler, President	present
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	present
Ernie Lovell, Director	present
Bill Burns, Director	present
Billy Spiers, Director	present
Charles "Chuck" E. Jones, Director	present

**OTHERS PRESENT:**

Robert Belknap, Executive Director  
Jessica Spiers, Office Manager  
Heather Smith, Board Attorney (By Phone)  
Devin Hedgepeth, Dungan Engineering

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Robert Belknap called the meeting to order. The following proceedings were had and done:

**Approval of Consent Agenda Items:**

- December 20, 2023 Board Minutes
- November 2023 Financial Reports (Exhibit A)
- Docket & Off-Docket Items (Exhibit B)
- Monthly Operating Reports (Exhibit C)
- Approve Sewer Adjustments (Exhibit D):
  - a. Bruce Yoder, 52 Falcon Dr. Picayune, MS for \$233.60 due to broken pipe fitting that has been repaired.
  - b. Tasha Ellis, 121 Westchester Dr. Picayune, MS for \$220.00 due to broken pipes discovered in the right of way under the home, repairs are being conducted by JCL.
  - c. Antha Mitchell, 439 Millbrook Pkwy. Picayune MS, for \$189.80 due to pool repair and refilling of the pool.
- Disapprove sewer adjustment and claim requests for Sherry Cobb, 410 Telly Rd. Picayune, MS for an undesignated amount. The City of Picayune issued her a credit for water usage, and was looking to see if PRCUA could do the same. The water usage rate was not changed.
- Approve Travel & Training Requests: None

Motion to approve by Bill Spiers, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0.

**Public Comments:** None

**Engineer's Comments:** Devin Hedgepeth provided updates on the three MCWI grant projects design and cost estimates for the three MCWI grant projects listed below:

- a. I-59 Sewer Expansion (Exit 6 to Exit 10); New investors involved to contribute to match funds on project cost.
- b. Ridgecrest Subdivision Sewer Expansion; Received clearance from environmental agencies and contract documents will be sent through MCWI portal and will be sent to engineers.
- c. Millard Jail Sewer Improvements; Still working with the County on matching funds and have received environmental clearance.

No action was taken.

**Director's Comments:**

- Poplarville Meter Reading Agreement has been agreed to and signed by Mayor of Poplarville
- Owner of 818 Doby St. did not agree to the proposal of purchase price offered.
- Paid settlement for 6044 Woods Rd last month and KCL offered to install a grinder tank with the condition that the homeowner is responsible for electrical hook up. Homeowner agreed to that.
- Scrap metal was cleaned up and turned into the scrapyard. We collected a total of \$3,024.00 that was deposited into the Operating Account.
- Waiting on Wildwood GCFR grant submission decision. Funding request is for the addition of (3) new drip fields as the subdivision is at max capacity in its current state.
- Auditors came in December and we are waiting for their final audit to be complete.

No action taken

**Poplarville Meter Reading Agreement Has Been Approved By Both Parties.** Motion by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye

