



Pearl River County Utility Authority
Board Meeting Minutes
February 15, 2018

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on February 15 2018 at 3:30 p.m. at the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

- Mike Pind, Board President
- Ernie Lovell, Vice President
- Fred Aubrey, Director
- Billy Spiers, Director
- Marcia Johnson, Director
- Tabatha Butler, Treasurer
- Charles “Chuck” E. Jones

OTHER:

- Ray Scott, PRCUA Executive Director
- Brenda DeArmas, Board Secretary
- Jonathon Hickman, Dungan Engineering
- Brooks Wallace, Dungan Engineering
- Heather Smith, Butler Snow LLP, Board Attorney
- Zack Malley, PRCUA Director Field Operations
- Jeremy Petari, Picayune Item
- Melinda Bowman, Pearl River County Chancery Clerk

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, President Mike Pind called the meeting to order. The following proceedings were had and done.

Board Comments: none

Public Comments: none

Swear in new board member: Charles “Chuck” E. Jones



Approval of Board Meeting Minutes dated January 18, 2018 – Director Fred Aubrey made a motion to approve the board meeting minutes dated January 18, 2018 seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the Pearl River County Utility Authority minutes is attached hereto as exhibit “A”



Approval of Financial Reports: Balance Sheet, Income Statement – Operations, Statement of Cash Flow, Income Statement – Operations Compared with Budget and Cash Balance Report – Treasurer Tabatha Butler made a motion to approve the Financial Reports and Cash Balance Report, seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the Financial Reports: Balance Sheet, Income Statement, Operations Compared with Budget and Cash Balance Report is attached hereto as exhibit “B”.

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Approval of Off-Docket and Claims Docket – Director Billy Spiers made a motion to approve the Off-Docket and Claims Docket the motion was seconded by Vice President Ernie Lovell. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the Off-Docket and Claims Docket is attached hereto as exhibit “C”.

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Approval of Engineer’s monthly Project update- Director Marcia Johnson made a motion to approve Engineer’s Monthly Project update, seconded by Treasurer Tabatha Butler. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the Engineer’s Monthly Project Update is attached hereto as exhibit “D”.

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Director Marcia Johnson made a motion to authorize Executive Ray Scott to obtain quotes as proposed by Dungan Engineering to repair the Poplarville lagoon. The motion was seconded by Vice President Ernie Lovell. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye

Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed.

Director Marcia Johnson made a motion to authorize Executive Ray Scott to accept the lowest and best quote, not to exceed \$50,000, and to execute any documents pertaining to the acceptance of the lowest and best quote for the Poplarville Lagoon, including issuing a notice to proceed. The motion was seconded by Vice President Ernie Lovell. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed.

Approve pay request # 8 to for the SRF-C280-897-04 project in the amount of 151,239.43. Director Marcia Johnson made a motion to approve pay request #8. Director Fred Aubrey seconded the motion. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the pay request and supporting documents are attached hereto as exhibit "E".

Approve Brenda DeArmas to attend a payroll law training class in either New Orleans or Gulfport at a cost of \$149.00. The Board requested the Brenda DeArmas attend the Gulfport training class if that particular class centered on Mississippi law and the New Orleans class focused on Louisiana law. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. Supporting documentation is attached hereto as exhibit "F".

Sewer Adjustment Approval for Peggy Cooper in the amount of \$126.00 and an adjustment for Larry Smith in the amount of \$159.00 Director Marcia Johnson made the motion to approve sewer adjustments and the motion was seconded by Director Fred Aubrey. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of sewer adjustment request and supporting documentation is attached hereto as exhibit "G".

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Treasurer Tabatha Butler made a motion to authorize Dungan Engineering to move forward on determining a solution to the Tin Hill project. The motion was seconded by Vice President Ernie Lovell. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed.

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Director Marcia Johnson made a motion to authorize the use of Bonner Analytical for laboratory services and to authorize Executive Ray Scott to sign any documents pertaining to laboratory services provided by Bonner Analytical. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed.

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Closed session - Director Billy Spiers made a motion to enter into a closed session to discuss a personnel matter. The motion was seconded by Vice President Ernie Lovell. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. During closed session the Board determined there was a need to go into Executive Session to discuss a personnel matter.

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Executive session – Director Billy Spiers made a motion to enter into executive session, the motion was seconded by Director Marcia Johnson to discuss a personnel matter. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed.

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Vice President Ernie Lovell made a motion to end executive session, the motion was seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. No action was taken during executive session.

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Adjourn – Vice president Ernie Lovell made a motion to adjourn, the motion was seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed.

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The meeting adjourned at 6:30 PM

Michael Pind
Board President

Attest: Brenda DeArmas
Board Secretary