



Pearl River County Utility Authority  
Board Meeting Minutes  
January 18, 2018

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on January 18, 2018 at 3:30 p.m. at the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

**BOARD:**

- Mike Pind, Board President
- Ernie Lovell, Vice President
- Fred Aubrey, Director
- Billy Spiers, Director
- Marcia Johnson, Director

**OTHER:**

- Ray Scott, PRCUA Executive Director
- Brenda DeArmas, Board Secretary
- Jonathon Hickman, Dungan Engineering
- Jabe Mills, Topp McWhorter
- Susan Riley, Topp McWhorter
- Heather Smith, Butler Snow LLP, Board Attorney
- Alan Howe, PRCUA Director Field Operations
- Jeremy Pittari, Picayune Item

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, President Mike Pind called the meeting to order. The following proceedings were had and done.

**Public Comments:** none

**Board Comments:** none

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**Approval of Board Meeting Minutes dated December 21, 2017** – Director Fred Aubrey made a motion to approve the board meeting minutes dated December 21, 2017 seconded by Director Billy Spiers. A roll call vote resulted in the following votes:

Tabatha Butler	absent	
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye

The motion passed. A copy of the Pearl River County Utility Authority minutes is attached hereto as exhibit “A”

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**Approve the FY 2017 Audit report**, presented by Jabe Mills and Susan Riley of Topp McWhorter. Director Marcia Johnson made a motion to approve a the audit report contingent upon changes to accurately reflect the FY 2017 board members insurance coverage. The motion was seconded by Director Fred Aubrey. A roll call vote resulted in the following votes:

Tabatha Butler	absent
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Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye

The motion passed. A copy of the FY 2017 Audit report is attached hereto as exhibit “B”.

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**Approval of Financial Reports: Balance Sheet, Income Statement – Operations, Statement of Cash Flow, Income Statement – Operations Compared with Budget and Cash Balance Report** – Director Billy Spiers made a motion to approve the Financial Reports and Cash Balance Report, seconded by Vice President Ernie Lovell. A roll call vote resulted in the following votes:

Tabatha Butler	absent	
Ernie Lovell	voted	aye
Mike Pind	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

The motion passed. A copy of the Financial Reports: Balance Sheet, Income Statement, Operations Compared with Budget and Cash Balance Report is attached hereto as exhibit “C”.

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**Approval of Off-Docket and Claims Docket** – Vice President Ernie Lovell made a motion to approve the Off-Docket and Claims Docket the motion was seconded by Director Fred Aubrey. A roll call vote resulted in the following votes:

Tabatha Butler	absent	
Ernie Lovell	voted	aye
Mike Pind	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

The motion passed. A copy of the Off-Docket and Claims Docket is attached hereto as exhibit “D”.

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**Approval of Engineer’s monthly Project update-** Director Fred Aubrey made a motion to approve Engineer’s Monthly Project update, seconded by Vice President Ernie Lovell. A roll call vote resulted in the following votes:

Tabatha Butler	absent	
Ernie Lovell	voted	aye
Mike Pind	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

The motion passed. A copy of the Engineer’s Monthly Project Update is attached hereto as exhibit “E”.

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**Approve pay request # 7** to Insituform Technologies and Dungan Engineering for the SRF-C280-897-04 project in the amount of \$240,893.31. Director Marcia Johnson made a motion to approve pay request #7. Vice President Ernie Lovell seconded the motion. A roll call vote resulted in the following votes:

Tabatha Butler	absent	
Ernie Lovell	voted	aye
Mike Pind	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

The motion passed. A copy of the pay request and supporting documents are attached hereto as exhibit “F”.

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**Approval of Training**, class costs in the amount of \$490.00 for Melvin Henry to attend wastewater class on February 19 – 23, 2018 in Pearl, MS. Director Billy Spiers made a motion to approve training class. The motion was seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

Tabatha Butler	absent	
Ernie Lovell	voted	aye
Mike Pind	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

The motion passed. Supporting documentation is attached hereto as exhibit “G”.

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**Approve reimbursement of plumbing** bills for Dewey Sevine in the amount of \$275.00 and \$225.00. Plumber had been called to find problem on our side. Director Marcia Johnson made motion to approve reimbursement for plumbing bills in the total amount of \$500.00. Director Billy Spiers seconded the motion. A roll call vote resulted in the following votes:

Tabatha Butler	absent	
Ernie Lovell	voted	aye
Mike Pind	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

The motion passed. A copy of the supporting documents are attached hereto as exhibit “H”.

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**Sewer Adjustment Approval** for Linda Polk in the amount of \$360.00 and an adjustment for Barbara Hobgood in the amount of \$138.00 Director Fred Aubrey made the motion to approve sewer adjustments and the motion was seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

Tabitha Butler	absent	
Ernie Lovell	voted	aye
Mike Pind	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

The motion passed. A copy of sewer adjustment request and supporting documentation is attached hereto as exhibit “I”.

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**Closed session** - Director Marcia Johnson made a motion to enter into a closed session to discuss a personnel matter. The motion was seconded by Director Billy Spiers. A roll call vote resulted in the following votes:

Tabitha Butler	absent	
Ernie Lovell	voted	aye
Mike Pind	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

The motion passed. The board entered Closed Session to discuss a personnel matter.

During closed session the Board determined there was a need to go into Executive Session.

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**Executive session** Director Marcia Johnson made a motion to enter into an executive session to discuss a personnel matter. The motion was seconded by Director Billy Spiers. A roll call vote resulted in the following votes:

Tabitha Butler	absent	
Ernie Lovell	voted	aye
Mike Pind	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

The motion passed and the Board entered Executive Session.

Director Billy Spiers made a motion to exit executive session. The motion was seconded by Director Fred Aubrey. A roll call vote resulted in the following votes:

Tabitha Butler	absent	
Ernie Lovell	voted	aye
Mike Pind	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

The Board exited Executive Session. No action was taken during Executive Session.

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**Adjourn** –Director Billy Spiers made a motion to adjourn. The motion was seconded by Director Fred Aubrey. A roll call vote resulted in the following votes:

Tabitha Butler	absent	
Ernie Lovell	voted	aye
Mike Pind	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

The meeting adjourned.

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Michael Pind  
Board President

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Attest: Brenda DeArmas  
Board Secretary