



**Board Meeting Minutes  
March 21, 2019**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on March 21, 2019 at 5:00 p.m. at the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

**BOARD:**

- Quinn Houchin, Treasurer
- Charles "Chuck" E. Jones, Director
- Billy Spiers, Director
- William "Bill" Burns, Director
- Ernie Lovell, Director
- Marcia Johnson (absent at the start of meeting, but joined by telephone at 5:19 p.m.)

**OTHER:**

- Cliff Diamond, Executive Director
- Heather Ladner, Board Attorney
- Jonathan Hickman, Dungan Engineering
- Randy Burge, Director of Field Operations
- John Stringer

Director Tabatha Butler and Marcia Johnson were absent from the start of the meeting. Director Johnson joined the meeting at 5:19pm. There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Billy Spiers called the meeting to order. The following proceedings were had and done:

**Approval of Board Minutes dated February 21, 2019:** Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |           |
|--------------------------|-----------|
| Tabatha Butler           | absent    |
| Marcia Johnson           | absent    |
| Quinn Houchin            | voted aye |
| Ernie Lovell             | voted aye |
| Charles "Chuck" E. Jones | voted aye |
| Billy Spiers             | voted aye |
| William "Bill" Burns     | voted aye |

The motion passed.

**Acknowledge receipt of Financial Reports: Balance Sheet, Income Statement, Income Statement Budget Comparison, Statement of Cash Flow and Cash Balance Report.** Motion to acknowledge receipt of Financial Reports by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |           |
|--------------------------|-----------|
| Tabatha Butler           | absent    |
| Marcia Johnson           | absent    |
| Quinn Houchin            | voted aye |
| Ernie Lovell             | voted aye |
| Charles "Chuck" E. Jones | voted aye |
| Billy Spiers             | voted aye |
| William "Bill" Burns     | voted aye |

The motion passed. (Exhibit A)

**Approval of Regular Docket Report Items & Off-Docket Report Items.** Motion to approve by Ernie Lovell, seconded by Billy Spiers. A roll call resulted in the following votes:

|                          |           |
|--------------------------|-----------|
| Tabatha Butler           | absent    |
| Marcia Johnson           | absent    |
| Quinn Houchin            | voted aye |
| Ernie Lovell             | voted aye |
| Charles "Chuck" E. Jones | voted aye |
| Billy Spiers             | voted aye |
| William "Bill" Burns     | voted aye |

The motion passed. (Exhibit B)

**Following the above action, Director Marcia Johnson joined the meeting via telephone at 5:19 p.m.**

**Acknowledge Receipt of Engineer's Monthly Report.** Motion to acknowledge receipt by Ernie Lovell, seconded by Chuck Jones. A roll call resulted in the following votes:

|                          |           |
|--------------------------|-----------|
| Tabatha Butler           | absent    |
| Marcia Johnson           | voted aye |
| Quinn Houchin            | voted aye |
| Ernie Lovell             | voted aye |
| Charles "Chuck" E. Jones | voted aye |
| Billy Spiers             | voted aye |
| William "Bill" Burns     | voted aye |

The motion passed. (Exhibit C)

**Approve Pay Request #9 for \$42,694.77 to TL Wallace Construction, Inc. for Eagle Heights Subdivision Low Pressure Sewer System Project.** Motion to approve by Billy Spiers, seconded by Marcia Johnson. A roll call resulted in the following votes:

|                          |           |
|--------------------------|-----------|
| Tabatha Butler           | absent    |
| Marcia Johnson           | voted aye |
| Quinn Houchin            | voted aye |
| Ernie Lovell             | voted aye |
| Charles "Chuck" E. Jones | voted aye |

|                      |       |     |
|----------------------|-------|-----|
| Billy Spiers         | voted | aye |
| William "Bill" Burns | voted | aye |

The motion passed. (Exhibit D)

Director Spiers exited the room at 5:20 p.m. and returned at 5:22 p.m. Director Spiers was not absent for any official actions taken by the Board.

**Approve Pay Request #21 for \$446,095.15 for Picayune Sewer Rehab SRF-C280-897-04 Project.**

Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |        |     |
|--------------------------|--------|-----|
| Tabatha Butler           | absent |     |
| Marcia Johnson           | voted  | aye |
| Quinn Houchin            | voted  | aye |
| Ernie Lovell             | voted  | aye |
| Charles "Chuck" E. Jones | voted  | aye |
| Billy Spiers             | voted  | aye |
| William "Bill" Burns     | voted  | aye |

The motion passed. (Exhibit E)

**Authorize Richard Vaughan, Cody Morris, and Clifton Hodges to Attend Free Training Course by Coast Chlorinator on Thursday, April 11th in Biloxi, MS. (No overnight travel required).**

A roll call resulted in the following votes:

|                          |        |     |
|--------------------------|--------|-----|
| Tabatha Butler           | absent |     |
| Marcia Johnson           | voted  | aye |
| Quinn Houchin            | voted  | aye |
| Ernie Lovell             | voted  | aye |
| Charles "Chuck" E. Jones | voted  | aye |
| Billy Spiers             | voted  | aye |
| William "Bill" Burns     | voted  | aye |

The motion passed. (Exhibit F)

**Approve Resolution #20190321A Waiving Sewer Tap Fee for Pearl River County's New Voting Precinct & Community Center at 780 S Beech Street, Picayune, MS Subject to Construction of Tap by Pearl River County or Its Agents and Subject to Final Inspection and Approval of Work by PRCUA.**

Motion by Marcia Johnson, seconded by Billy Spiers. A roll call resulted in the following votes:

|                          |        |     |
|--------------------------|--------|-----|
| Tabatha Butler           | absent |     |
| Marcia Johnson           | voted  | aye |
| Quinn Houchin            | voted  | aye |
| Ernie Lovell             | voted  | aye |
| Charles "Chuck" E. Jones | voted  | aye |
| Billy Spiers             | voted  | aye |

William "Bill" Burns                      voted    aye

The motion passed. (Exhibit G)

**Approve Resolution #20190321B Authorizing Executive Director to Sign Revised MDOT ROW-800 Utility Agreement Form for Highway 11 Widening & Utility Relocation Project. Agreement Cancels and Replaces Previously Signed Agreement Dated July 20, 2017 and New Participation Rate Shall Not Cause PRCUA to Exceed Previous Total Expenditure Commitment of \$563,500.** Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |              |
|--------------------------|--------------|
| Tabatha Butler           | absent       |
| Marcia Johnson           | voted    aye |
| Quinn Houchin            | voted    aye |
| Ernie Lovell             | voted    aye |
| Charles "Chuck" E. Jones | voted    aye |
| Billy Spiers             | voted    aye |
| William "Bill" Burns     | voted    aye |

The motion passed. (Exhibit H)

**Approve Refund of \$79.50 From the Regular Operating Account to Kim Atkinson, 114 Browning Circle, Picayune, MS.** Motion to approve by Bill Burns, seconded by Chuck Jones. A roll call resulted in the following votes:

|                          |              |
|--------------------------|--------------|
| Tabatha Butler           | absent       |
| Marcia Johnson           | voted    aye |
| Quinn Houchin            | voted    aye |
| Ernie Lovell             | voted    aye |
| Charles "Chuck" E. Jones | voted    aye |
| Billy Spiers             | voted    aye |
| William "Bill" Burns     | voted    aye |

The motion passed. (Exhibit I)

**Approve Electric Service Call Reimbursement for \$104.00 to Kathy Busco, 304 East Lakeshore Drive, Carriere, MS.** Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

|                          |              |
|--------------------------|--------------|
| Tabatha Butler           | absent       |
| Marcia Johnson           | voted    aye |
| Quinn Houchin            | voted    aye |
| Ernie Lovell             | voted    aye |
| Charles "Chuck" E. Jones | voted    aye |
| Billy Spiers             | voted    aye |
| William "Bill" Burns     | voted    aye |

The motion passed. (Exhibit J)

**Approve Sewer Fee Adjustment Requests:**

- A. Ernestine Pickens, 716 Burley Street, Picayune for \$168.00 due to water leak
- B. Joan Saunder, 302 Country Club Drive, Picayune for \$120.0 due to water leak
- C. Sam B. Williams, 1801-B Jackson Landing Road, Picayune, MS for \$240.00 due to plumbing leak
- D. Trae Gary, 514 East Second Street, Picayune for \$249.00 due to broken pipe
- E. Orelle Brown, 1206 Kingsway Drive, Picayune for \$114.00 due to kid leaving wte turned on.

Motion to approve all requests by Billy Spiers, seconded by Marcia Johnson. A roll call resulted in the following votes:

|                          |           |
|--------------------------|-----------|
| Tabatha Butler           | absent    |
| Marcia Johnson           | voted aye |
| Quinn Houchin            | voted aye |
| Ernie Lovell             | voted aye |
| Charles "Chuck" E. Jones | voted aye |
| Billy Spiers             | voted aye |
| William "Bill" Burns     | voted aye |

The motion passed. (Exhibit K)

**Enter Closed Session:** Director Billy Spiers made a motion to enter closed session to determine the need for Executive Session. Motion seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |           |
|--------------------------|-----------|
| Tabatha Butler           | absent    |
| Marcia Johnson           | voted aye |
| Quinn Houchin            | voted aye |
| Ernie Lovell             | voted aye |
| Charles "Chuck" E. Jones | voted aye |
| Billy Spiers             | voted aye |
| William "Bill" Burns     | voted aye |

The motion passed, and the board entered into Closed Session.

**Enter Executive Session:** It was determined there was a need to discuss a real estate transaction. Billy Spiers made a motion to enter Executive Session, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |           |
|--------------------------|-----------|
| Tabatha Butler           | absent    |
| Marcia Johnson           | voted aye |
| Quinn Houchin            | voted aye |
| Ernie Lovell             | voted aye |
| Charles "Chuck" E. Jones | voted aye |

|                      |       |     |
|----------------------|-------|-----|
| Billy Spiers         | voted | aye |
| William "Bill" Burns | voted | aye |

**Exit Executive Session:** Director Billy Spiers made a motion to exit Executive Session, seconded by Bill Burns. A roll call resulted in the following votes:

|                          |           |
|--------------------------|-----------|
| Tabatha Butler           | absent    |
| Marcia Johnson           | voted aye |
| Quinn Houchin            | voted aye |
| Ernie Lovell             | voted aye |
| Charles "Chuck" E. Jones | voted aye |
| Billy Spiers             | voted aye |
| William "Bill" Burns     | voted aye |

The motion passed, and the board exited Executive Session.

The board announced that there was no action taken during Executive Session.

**Adjourn:** Director Bill Burns made a motion to adjourn, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |           |
|--------------------------|-----------|
| Tabatha Butler           | absent    |
| Marcia Johnson           | voted aye |
| Quinn Houchin            | voted aye |
| Ernie Lovell             | voted aye |
| Charles "Chuck" E. Jones | voted aye |
| Billy Spiers             | voted aye |
| William "Bill" Burns     | voted aye |


Meeting adjourned at approximately 6:10pm.

The next regular meeting is scheduled for 5:00pm, April 18th, 2019 at 612 Neal Road, Picayune, MS.


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 Tabatha Butler  
 Board President


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 Attest: