



**Board Meeting Minutes  
April 22, 2019**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on April 22, 2019 at 5:00 p.m. at the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

**BOARD:**

Tabatha Butler, Board President  
Charles "Chuck" E. Jones, Director  
Billy Spiers, Director  
William "Bill" Burns, Director  
Ernie Lovell, Director

**OTHER:**

Cliff Diamond, Executive Director  
Heather Ladner, Board Attorney  
Jonathan Hickman, Dungan Engineering  
Randy Burge, Director of Field Operations

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Board President Tabatha Butler called the meeting to order. The following proceedings were had and done:

**Executive Director Cliff Diamond presented updates on the following items:**

- Work orders
- Open position for maintenance assistant
- 3 additional security cameras at the Neal Road plant
- Picayune water well lighting strike insurance claim reimbursement
- 2018 Consumer Confidence Reports progress
- Newly acquired interest terms on bank accounts
- American Iron & Steel audit for Picayune rehab project
- Picayune sewer rehab project update
- Highway 11 utility relocation project update
- Eagle Heights low pressure sewer project update and "last chance" letter
- Top of the Hill pump station takeover update
- Tin Hill drip field developer discussion update
- Tin Hill & Round Rock permit renewal applications
- Old Mill Landing acquisition progress update
- Poplarville lagoon levee cracking discussion
- Poplarville wastewater facility sludge bulking
- General discussion regarding travel & training requests

No action taken.

**Approval of Executive Director to Sign Wastewater Permit Renewal Applications for Tin Hill & Round Rock Subdivisions.** Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	absent	
Quinn Houchin	absent	
Ernie Lovell	voted	aye
Charles “Chuck” E. Jones	voted	aye
Billy Spiers	voted	aye
William “Bill” Burns	voted	aye

The motion passed. (Exhibit A & B)

**Approve Resolution 20190418A Authorizing Executive Director to Cancel Existing Copier Lease/Service Agreements with LEAF/Toshiba Business Solutions:** Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	absent	
Quinn Houchin	absent	
Ernie Lovell	voted	aye
Charles “Chuck” E. Jones	voted	aye
Billy Spiers	voted	aye
William “Bill” Burns	voted	aye

The motion passed. (Exhibit C)

**Approve Resolution 20190418B Authorizing Executive Director to Sign Copier Lease/Service Agreement with Hancock Leasing/South Mississippi Business Machines.** Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	absent	
Quinn Houchin	absent	
Ernie Lovell	voted	aye
Charles “Chuck” E. Jones	voted	aye
Billy Spiers	voted	aye
William “Bill” Burns	voted	aye

The motion passed. (Exhibit D)

**Engineer Jonathan Hickman presented updates on the following projects::**

- Picayune sewer rehab SRF
- Tin Hill drip field repairs
- Highway 11 utility relocation project
- Eagle Heights project

No action taken. (Exhibit E)

**Approve Pay Request #22 for \$432,227.26 for Picayune Sewer Rehab Project SRF-C280-897-04. Motion to approve by Billy Spiers, seconded by Ernie Lovell.** Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	absent	
Quinn Houchin	absent	
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

The motion passed. (Exhibit F)

**Approve Invoice #3 to Dungan Engineering for \$40,927.52 for Professional Engineering Services Provided through March 31, 2019 for the Highway 11 Utility Relocation Project.** Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	absent	
Quinn Houchin	absent	
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

The motion passed. (Exhibit G)

**Approval to Spread Recent Meeting Date Change Public Notice on the Minutes.** Motion by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	absent	
Quinn Houchin	absent	
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

The motion passed. (Exhibit H)

**Board Member Comments.** Board President Tabatha Butler expressed some concerns over the recent transition from 4-log to triggered monitoring for the water well facilities. Executive Director Cliff Diamond stated the change was due to a strong push for the change by Health Department officials.

**Executive Director Cliff Diamond discussed an opportunity to purchase land suitable for an administration building for its appraised value.** Board discussion was generally favorable to the idea. No action taken.

**Adjourn.** Motion to adjourn was made by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	absent	
Quinn Houchin	absent	
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

Meeting adjourned at approximately 6:20pm.

The next regular meeting is scheduled for 5:00pm, May 16th, 2019 at 612 Neal Road, Picayune, MS.



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Tabatha Butler  
Board President



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Attest: