



**Board Meeting Minutes
August 17, 2023**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on August 17, 2023 at 5:00 p.m. in the Boardroom of the Pearl River County Utility Authority at 912 Goodyear Blvd. in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler, President	present by phone
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	present
Bill Burns, Director	present
Billy Spiers, Director	present
Charles "Chuck" E. Jones, Director	present
Marcia Johnson, Director	absent

OTHERS PRESENT:

Robert Belknap, Executive Director
Jessica Spiers, Office Manager
Heather Smith, Board Attorney
Devin Hedgepath, Dungan Engineering
Ray Scott, CPA

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Robert Belknap called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items:

1. July 20, 2023 Board Minutes
2. July 2023 Financial Reports (Exhibit A)
3. Docket Items & Off-Docket Items (Exhibit B)
4. Monthly Operating Reports (Exhibit C)
5. Approve Sewer Adjustment Requests (Exhibit D):
 - a. Anita Lott, 404 Country Club Dr., Picayune, MS for \$160.60 due to a water line break in the backyard and repairs have been completed.
 - b. Lisa Patrick, 12 Rosemary Wheat Dr., for \$273.75 due to pressure washing being done at the property.
 - c. Gerrica Morris, 209 E Michigan St Poplarville, for \$166.80 due to water line damage due to root intrusion and repairs have been made.
 - d. Ada McKinsie, 600 Charlotte Dr., Picayune due to water line damage due to root intrusion, which has been repaired.
6. Approve Travel & Training Requests:
 - a. None

Motion to approve by Billy Spiers, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 5-0.

Engineer's Comments:

Devin Hedgepeth provided updates on Highway 11 Phase II project and stated MDOT finishing up punch list items and final walk through should be completed prior to the next board meeting. Contractor put out seed at the Wildwood levee project and is watering grass with PRCUA water located at 16 Mayhaw Dr. PRCUA is to bill the contractor for water usage used to water grass.

No action taken.

Motion To Approve Dungan Invoice #15 for \$9,837.89 For Highway 11 Phase 2 Sewer Relocation Project. (100% MDOT Reimbursement Item To Be Paid Through Facility Replacement Account).

Motion to by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 5-0. (Exhibit E)

Motion To Approve Pay Request #8 For \$136,243.53 To TL Wallace Construction For Highway 11 Utility Sewer Relocate Project - Sanitary Sewer Systems Phase 2. (100% MDOT Reimbursement Item And Paid Through The Facility Replacement Account). Motion to approve by Bill Burns, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

Marcia Johnson, Director absent

The motion passed 5-0. (Exhibit F)

Motion To Approve Dungan Invoice for \$9,787.50 For Wildwood Lagoon Drip Field Investigation, Which Provided Details On Current Constraints And Data For Mississippi Gulf Coast Restoration Fund Grant Submission. Motion to by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 5-0. (Exhibit G)

Consider Pay Application from Wilco Construction (Retainage).

No action taken.

Motion To Approve MDEQ Agreement No 629-2-CW-5.5 (Ridge Crest Dr Improvements).

Motion by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 5-0. (Exhibit H)

Motion To Approve MDEQ Agreement No 430-2-CW-5.5 (I-59 Sewer Expansion).

Motion by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye

Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 5-0. (Exhibit I)

Motion To Approve MDEQ Agreement No 254-2-CW-5.5 (Millard Jail Lagoon Improvements).

Motion by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 5-0. (Exhibit J)

Motion To Approve Resolution That Amends PRCUA's By-Law To Change The Location Of The Monthly Meetings Of The Board Of Directors. Motion by Billy Spiers, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 5-0. (Exhibit K)

Director's Comments:

1. PRCUA has been cleaned and fully vacated 100 Street A, Suite F location.
2. Cleaning contract quotes for 921 Goodyear Blvd. has been received, but the Director is still undecided which route to go.
3. Gained (2) new hires; Nicholas Vanness as a Maintenance Tech and to assist Collections Team and Jason Freeman for Non-Licensed Water Operator at the Poplarville Plant.
4. Received quotes for water meter replacement options and are sorting through those to find the best alternative to our current failing meters.
5. There has been an increase in HAWL call-outs primarily due to increased flushing of wipes. Rob Belknap met with Bruce at HAWL office and they will include a notice regarding this issue in two of their publications.
6. All information for the MDEQ grants was submitted ahead of deadline and we are hoping to know more information by December 2023.

7. Discussed possible dates for Grand Opening to be in September or October 2023.
8. The Board Attorney advised against reducing cost or allowing residents to have their own contractors install control panel. It is advised our contractor, JCL do the installation and the resident pay the cost quoted.

No action taken

Board Member Comments: None

Motion To Recess For Special Meeting To Discuss Pay Request For Wilco Construction To Release Payment For Retainage. Meeting To Be Held Via Phone Call On Tuesday, August 29, 2023 At 5:00 pm. Motion by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	no
Marcia Johnson, Director	absent

The motion passed 5-0.

The meeting recessed at approximately 6:00 pm.

The next regular meeting is scheduled for Thursday September 21, 2023 at 5:00 p.m. at 921 Goodyear Blvd. in Picayune, MS.

Meeting came out of recess on Tuesday August 29, 2023 at 5:01 p.m. In attendance were:

BOARD:

Tabatha Butler, President	absent
Ernie Lovell, Vice President	present by phone
Quinn Houchin, Treasurer	present by phone
Bill Burns, Director	present by phone
Billy Spiers, Director	present by phone
Charles "Chuck" E. Jones, Director	present
Marcia Johnson, Director	present by phone

OTHERS PRESENT:

Robert Belknap, Executive Director	present
Heather Smith, Board Attorney	present by phone

Motion To Table Payment on Wilco Pay App For Retainage Until The Next Board Meeting Set For September 21, 2023. Motion by Marcia Johnson, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 6-0.

Board Member Comments: None

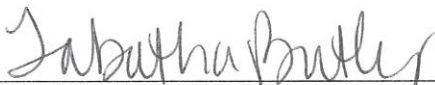
Adjourn: Motion by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 6-0.

The meeting adjourned at approximately 5:24 pm.

The next regular meeting is scheduled for Thursday September 21 2023 at 5:00 p.m. at 921 Goodyear Blvd. in Picayune, MS.



Tabatha Butler, Board President



Attest: Robert Belknap, Executive Director