



**Board Meeting Minutes
February 16, 2023**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on February 16, 2023 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler, President	present
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	present
Bill Burns, Director	present
Billy Spiers, Director	present
Charles "Chuck" E. Jones, Director	present
Marcia Johnson, Director	present

OTHERS PRESENT:

Cliff Diamond, Executive Director
Heather Smith, Board Attorney
Devin Hedgepeth, Dungan Engineering

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items:

1. January 19, 2023 Board Minutes
2. January 2023 Financial Reports (Exhibit A)
3. Docket Items & Off-Docket Items (Exhibit B)
4. Monthly Operating Reports (Exhibit C)
5. Approve Sewer Adjustment Requests (Exhibit D):
 - a. Dealphunzo Smith, 607 Davis St, for \$251.85 due to a water leak in their yard.
6. Approve Travel & Training Requests (Exhibit E):
 - a. Allen Black, July 10-13, 2023, Biloxi, MS to attend Water Certification (Tuition & Testing)

Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye

Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 6-0.

Engineer's Comments: Devin Hedgepeth presented updates on Wildwood Lagoon Levee Repairs Project, Poplarville Lagoon Levee Repair Project, and Highway 11 Phase 2 Sewer Relocation Project.

No action taken.

Approve Dungan Invoice #6 For \$5,600.00 For Construction Phase Services For The Poplarville Lagoon Repair Project (Paid Through The Operating Account). Motion by Marcia Johnson, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 6-0. (Exhibit F)

Approve Dungan Invoice #10 For \$16,395.59 For Highway 11 Sewer Relocation Project (Paid & Reimbursed Through The Facility Replacement Account). Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 6-0. (Exhibit G)

Approve Pay Request #2 For \$101,758.76 To TL Wallace Construction For Highway 11 Phase 2 Sewer Relocation Project (Paid & Reimbursed Through The Facility Replacement Account). Motion to approve by Marcia Johnson, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler, President	aye
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Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 6-0. (Exhibit H)

Approve Pay Request #7 For \$36,280.00 To Wilco, Inc. For The 921 Goodyear Blvd. Administration Building Project (Paid Through The Facility Replacement Account). Motion to approve by Billy Spiers, seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 6-0. (Exhibit I)

Director's Comments:

No action taken

Approve A Fee Of \$12,650.00 For Hal & Jen Lamb, 3422 Highway 43N, Picayune, MS Tax Parcel #19385 For Engineering And Construction Of A Water Line Extension, Dual Water Tap, MDOT Highway Road Bore, Engineering, And MDOT Permitting. (Full Prepayment Required) Motion by Bill Burns, seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 6-0. (Exhibit J)

Authorize Dungan Engineering To Investigate Drip Field Capacity Issues & Prepare A Preliminary Design & Cost Estimate For Wildwood Drip Field Expansion. Motion by Billy Spiers, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler, President	aye
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Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 6-0. (Exhibit K)

Enter Closed Session. Motion by Billy Spiers, seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 6-0.

Enter Executive Session to discuss a Personnel Matter (Executive Director Candidates). Motion by Billy Spiers, seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	absent
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

The motion passed 6-0.

Exit Closed Session: Motion by Bill Burns, seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

Marcia Johnson, Director

aye

The motion passed 7-0.

No action taken in Executive Session.

Adjourn: Motion by Billy Spiers, seconded by Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	aye

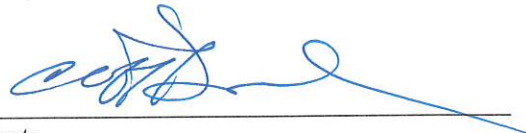
The motion passed 7-0.

The meeting adjourned at approximately 6:45 pm.

The next regular meeting is scheduled for Thursday March 16, 2023 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



Tabatha Butler
Board President



Attest: