



**Board Meeting Minutes  
February 20, 2020**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on February 20, 2020 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

**BOARD:**

Marcia Johnson, Vice President  
Quinn Houchin, Treasurer  
Ernie Lovell, Director  
Bill Burns, Director  
Billy Spiers, Director  
Charles "Chuck" E. Jones, Director

**OTHER:**

Cliff Diamond, Executive Director  
Heather Smith, Board Attorney  
Randy Burge, Field Operations Manager  
Jonathan Hickman, Dungan Engineering

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

**Approval of Consent Agenda Items:** Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibits A, B, C)

**Engineer's Report:** Jonathan Hickman presented the Engineer's monthly report.  
No action taken. (Exhibit D)

**Approve Contract Change Order #9 for Picayune Sewer Rehab SRF-C280-897-04 Project.** Motion to approve by Billy Spiers, seconded by Marcia Johnson. A roll call resulted in the following votes:

|                |       |        |
|----------------|-------|--------|
| Tabatha Butler | voted | absent |
| Quinn Houchin  | voted | aye    |
| Ernie Lovell   | voted | aye    |

|                          |       |     |
|--------------------------|-------|-----|
| Charles "Chuck" E. Jones | voted | aye |
| Billy Spiers             | voted | aye |
| William "Bill" Burns     | voted | aye |
| Marcia Johnson           | voted | aye |

The motion passed. (Exhibits E)

**Approve Final Pay Request #32 for \$539,499.08 for Picayune Sewer Rehab SRF-C280-897-04 Project.** Motion to approve by Marcia Johnson, seconded by Bill Burns. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit F)

**Approve Contract Change Order #3 to Adjust Quantities & Pricing for Eagle Heights Low Pressure Sewer Project.** Motion to approve by Marcia Johnson, seconded by Billy Spiers. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit G)

**Approve Pay Request #11 for \$32,722.67 for Eagle Heights Low Pressure Sewer Project.** Motion to approve by Marcia Johnson, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit H)

**Approve Final Pay Request #12 for \$39,662.95 for Eagle Heights Low Pressure Sewer Project.** Motion to approve by Billy Spiers, seconded by Marcia Johnson. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit I)

**Approve Invoice #5 to City of Picayune for Highway 11 Utility Relocation Project for \$7,558.47 (MDOT to Reimburse PRCUA 41%)** Motion to approve by Ernie Lovell, seconded by Marcia Johnson. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit K)

**Approve Dungan Engineering Invoice #00001 dated 2/14/20 for \$6,865.00 for 921 Goodyear Site plan design.** Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit L)

**Approve Dungan Engineering Invoice #126 dated 2/14/20 for \$1,282.50 for general engineering services.** Motion to approve by Marcia Johnson, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |

|                      |       |     |
|----------------------|-------|-----|
| Billy Spiers         | voted | aye |
| William "Bill" Burns | voted | aye |
| Marcia Johnson       | voted | aye |

The motion passed. (Exhibit M)

**Executive Director's Report:** Cliff Diamond presented the Executive Director's monthly report. (Exhibit N)

**Approve Sale of Surplus Property (Poplarville Belt Filter Press - 3rd Attempt).** Director Marcia Johnson made a motion to Approve the Sale of the Poplarville Belt Filter Press on GovDeals.com with a reserve price of \$15,000.00. Motion seconded by Billy Spiers. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (No Exhibit)

**Approve Apple Business Manager Agreement.** Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit O)

**Approve Mosyle Remote Apple Device Management Terms of Service and Billing Policy.** Motion to approve by Billy Spiers, seconded by Marcia Johnson. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit P)

**Acknowledge Receipt of District Attorney's Crime Victim Letter re: Stacy Treadaway and Spread Copy of Letter upon the Minutes.** Motion to approve by Marcia Johnson, seconded by Bill Burns. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit Q)

**Consider Resolution 20200213A Reducing Septage Disposal Rate from \$0.20 per gallon to \$0.095 per gallon.** Motion to approve by Marcia Johnson, seconded by Ernie Lovell. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit R)

**Acknowledge Receipt of Architect's Bid Tabulation for Customer Service & Administration Building at 921 Goodyear Boulevard and Spread Copy upon Minutes.** Motion to approve by Billy Spiers, seconded by Marcia Johnson. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit S)

**Approve Travel & Training Request for Clifton Hodges, April 16-17, Pearl, MS for free Laboratory Workshop and 1 night Lodging.** Motion to approve by Marcia Johnson, seconded by Bill Burns. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibit T)

**Approve Payment & Adjustment Requests for John Gille, 2103 Watts Street, Picayune, MS for \$900 due to water leak, Dominic Dowdell, 2210 S. McGeeHee Lane, Picayune, MS for \$153.00 due to broken water line, Larry Cox, 315 Fannie Avenue Apartment B, Picayune, MS for \$147.00 due to water leak.** Motion to approve by Marcia Johnson, seconded by Billy Spiers. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (Exhibits U, V, W)

**Board Comments:**

There was a discussion of revenue bond financing options and timeline scenarios for the 921 Goodyear Customer Service & Administration Building project.  
No action taken.

There was some discussion of the Millard Jail facility acquisition and operational problems and needs.  
No action taken.

**Enter Closed Session:** The Board of Directors entered Closed Session to determine the need for Executive Session.

**Enter Executive Session:** It was determined there was a need for Executive Session. Marcia Johnson made a motion to enter Executive Session to discuss a personnel matter, seconded by Bill Burns. A roll call resulted in the following votes:

|                          |       |        |
|--------------------------|-------|--------|
| Tabatha Butler           | voted | absent |
| Quinn Houchin            | voted | aye    |
| Ernie Lovell             | voted | aye    |
| Charles "Chuck" E. Jones | voted | aye    |
| Billy Spiers             | voted | aye    |
| William "Bill" Burns     | voted | aye    |
| Marcia Johnson           | voted | aye    |

The motion passed. (No exhibit)

**Leave Executive Session:** Following the Executive Session, the board re-entered Open Session.

**Adjourn:** Director Marcia Johnson made a motion to Recess the meeting until Wednesday, March 4th to meet with revenue bond marketing and legal consultants to consider/approve formal engagements for their services. Motion was seconded by Bill Burns. A roll call resulted in the following votes:

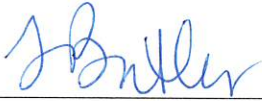
|                |       |        |
|----------------|-------|--------|
| Tabatha Butler | voted | absent |
| Quinn Houchin  | voted | aye    |

|                          |       |     |
|--------------------------|-------|-----|
| Ernie Lovell             | voted | aye |
| Charles "Chuck" E. Jones | voted | aye |
| Billy Spiers             | voted | aye |
| William "Bill" Burns     | voted | aye |
| Marcia Johnson           | voted | aye |

The motion passed. (No Exhibit)

The meeting adjourned at approximately 7:30 p.m.

The next meeting is scheduled for Wednesday, March 4th at 5:00 p.m. at 612 Neal Road in Picayune, MS.



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Tabatha Butler  
Board President



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Attest: