



**Board Meeting Minutes  
July 20, 2023**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on July 20, 2023 at 5:04 p.m. in the Boardroom of the Pearl River County Utility Authority at 912 Goodyear Blvd. in Picayune, Mississippi. In attendance were:

**BOARD:**

Tabatha Butler, President	present
Ernie Lovell, Vice President	present
Quinn Houchin, Treasurer	present
Bill Burns, Director	present
Billy Spiers, Director	present
Charles "Chuck" E. Jones, Director	present
Marcia Johnson, Director	absent

**OTHERS PRESENT:**

Robert Belknap, Executive Director  
Jessica Spiers, Office Manager  
Heather Smith, Board Attorney  
Devin Hedgepath, Dungan Engineering  
Ray Scott, CPA

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Robert Belknap called the meeting to order. The following proceedings were had and done:

**Approval of Consent Agenda Items:**

1. June 15, 2023 Board Minutes
2. June 2023 Financial Reports (Exhibit A)
3. Docket Items & Off-Docket Items (Exhibit B)
4. Monthly Operating Reports (Exhibit C)
5. Approve Sewer Adjustment Requests (Exhibit D):
  - a. Anna Rose Bacas, 45 Falcon Dr., Picayune, MS for \$104.02 due to a pool fill up after repairs.
  - b. Wendy Lowe, 2813 Dixie Dr., Picayune, MS for \$213.53 due to a pool fill up after repairs.
  - c. Jeannie Ferens, 141 Browning Circle, Picayune, MS, for \$167.90 due to water irrigation to repair damage to the property owner's lawn.
6. Approve Travel & Training Requests (Exhibit E):
  - a. July 24, 2023; Allen Black attending MS Water Treatment Class C testing in Biloxi, MS. Board approved at February 16, 2023 Board Meeting.

7. Spread on the Minutes: Dissemination of Board Meeting location has changed from 612 Neal Rd. Picayune, MS to 921 Goodyear Blvd. Picayune, MS effective July 2023.

Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 6-0.

**Engineer's Comments:**

Devin Hedgepeth provided updates on grass issue at Wildwood levee, Pearl River Central Water tap installed in Wildwood at 16 Mayhaw Dr., contractor to be billed for water usage on grass at Wildwood levee.

MDOT Highway 11 Phase 2 is almost complete. Work may extend past contract deadline, but can do a contract change order for extension of time.

Wildwood Lagoon drip field report is complete and has been submitted to Rob Belknap . This information will be used by Rob Belknap to apply for the MS Gulf Coast Relief Funds (GCRF) grant.

No action taken.

**Motion To Approve Dungan Invoice #14 for \$62,574.88 For Highway 11 Phase 2 Sewer Relocation Project. (100% MDOT Reimbursement Item To Be Paid Through Facility Replacement Account).**

Motion to by Bill Burns, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 6-0. (Exhibit F)

**Motion To Approve Pay Request #7 For \$128,130.27 To TL Wallace Construction For Highway 11 Utility Sewer Relocate Project - Sanitary Sewer Systems Phase 2. (100% MDOT Reimbursement Item And Paid Through The Facility Replacement Account).** Motion to approve by Ernie Lovell, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 6-0. (Exhibit G)

**Director's Comments:**

1. C-Spire to install internet modem at the new Administration Building located at 921 Goodyear Blvd. Picayune, MS on Tuesday, July 25, 2023 at 3:00 p.m.
2. All (3) MDEQ grants previously applied for were approved on July 20, 2023. Funds should be received in approximately 10-15 days.
3. Received Dungan Engineering Report for the Wildwood Drip Field expansion project. The expansion is estimated to cost approximately \$900,000.00.
4. Narada McGill terminated on June 23, 2023 - details were not discussed
5. Disseminated a copy of an email received from customer, Angela Zenon at 313 Rault Dr. Lumberton, MS.

No action taken

**Motion To Approve To Reduce Angela Zenon's Last Water Bill In The Amount of \$184.51 To \$20.00. Customer Stated She Did Not Use The Water. PRCUA Water Meter Was Determined To Be In Working Order.** Motion by Billy Spiers, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler, President	no
Ernie Lovell, Vice President	no
Quinn Houchin, Treasurer	no
Bill Burns, Director	no
Billy Spiers, Director	no
Charles "Chuck" E. Jones, Director	no
Marcia Johnson, Director	absent

The motion failed 6-0. (Exhibit H)

**Motion To Permanently Move Board Meeting Location From 612 Neal Rd. Picayune, MS to 921 Goodyear Blvd. Picayune, MS.** Motion to approve by Ernie Lovell, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye

Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 6-0. (Exhibit I)

**Motion To Approve Resolution Authorizing Robert Belknap, Executive Director, Authority To Submit a Funding Request for FY2024 MDA Gulf Coast Restoration Fund To Make Certain Improvements To The Wildwood Subdivision Wastewater Disposal Fields And Commit Matching Funds To Such Project.** Motion to approve by William Burns, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

The motion passed 6-0. (Exhibit J)

**Board Member Comments:** None

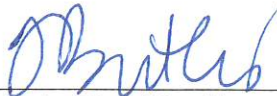
**Adjourn:** Motion by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Ernie Lovell, Vice President	aye
Quinn Houchin, Treasurer	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye
Marcia Johnson, Director	absent

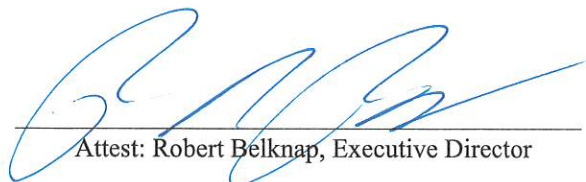
The motion passed 6-0.

The meeting adjourned at approximately 6:20 pm.

The next regular meeting is scheduled for Thursday August 17, 2023 at 5:00 p.m. at 921 Goodyear Blvd. in Picayune, MS.



Tabatha Butler, Board President



Attest: Robert Belknap, Executive Director