



**Board Meeting Minutes
October 17, 2019**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on October 17, 2019 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Quinn Houchin, Treasurer
Ernie Lovell, Director
Bill Burns, Director
Billy Spiers, Director
Charles "Chuck" E. Jones, Director

OTHER:

Cliff Diamond, Executive Director
Heather Smith, Board Attorney
Randy Burge, Field Operations Manager
Jonathan Hickman, Dungan Engineering

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Director Billy Spiers called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items: Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	voted aye
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed. (Exhibits A, B, C)

Public Comments: None

Jonathan Hickman presented the Engineer's monthly report.

No action taken. (Exhibit D)

Approve Pay Request #28 for \$265,250.55 for Picayune Sewer Rehab SRF-C280-897-04 Project.

Motion to approve and Authorize Quinn Houchin to Execute by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	voted aye

Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed. (Exhibit E)

Approve Change Order Adding Pay Items 61, 62, and 63 and Revising Contract Completion Date to 12/31/2019 for Highway 11 Utility Relocation Project. Motion to approve and authorize Quinn Houchin to Execute by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	absent	
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed. (Exhibit F)

Cliff Diamond presented the Director's monthly report.

No action taken. (Exhibit G)

Approve Standard Operating Procedures for Disposal/Sale of Surplus Inventory: Motion to approve by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	absent	
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed. (Exhibits H)

Authorize Executive Director to sign Memorandum of Understanding with GovDeals for Online Auction of Declared Surplus Inventory: Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	absent	
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed. (Exhibits I)

Declare Poplarville Wastewater Plant Belt Filter Press as Surplus Inventory and Approve its Sale by Online Auction: Motion to Approve Sale and set Minimum Bid at \$45,000 by Ernie Lovell, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	voted aye
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed. (Exhibit J)

Approve Employee Health Insurance Plan Renewal for CY2020 with United Healthcare: Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	voted aye
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed. (Exhibit K)

Authorize Executive Director to Sign Engagement Letter with TMH for FY2019 Audit: Motion to approve by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	voted aye
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed. (Exhibit L)

Approve Annual Revisions to Emergency Response Plans and Security Vulnerability Assessments for Picayune, Poplarville, and Hillsdale Water Systems: Motion to approve by Ernie Lovell, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	voted aye
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye

Marcia Johnson absent
The motion passed. (Exhibit M)

Director Ernie Lovell exited the meeting at 5:46 p.m.

Approve Payment & Adjustment Requests for William McQueary, 720 Norwood Street, Picayune for \$168.00 (pool fill-up); Consolidated Aggregates, 1205 Palestine Road, Picayune for \$609.00 MS (truck wash downs & driveway dust control); Stephanie Lane, 597 Carroll Street, Picayune for \$198.00 (toilet leak); Tracy Ragas, 1321 Evangeline Drive, Picayune for \$264.00 (water line leaks); Patricia Gardere, 6013 Angler Drive, Picayune for \$243.00 (spigot sealcock leak); Mark Daigle, 1007 Shirley Drive, Picayune for \$246.00 (water leak); Lisa Davidson, 131 New Arbor Lake Drive West, for \$124.00 (\$64 court filing fee and \$60 in late fees); Joe Freeman, 12 Mojave Lane, Picayune for \$174.00 (\$64 court filing fee and \$110 in late fees). Motion to approve all requests (but requiring all other usage/late charges to be paid prior to adjustments being entered for Davidson and Freeman accounts) by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	voted aye
Ernie Lovell	absent
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed. (Exhibit N,O,P,Q,R,S,T,U,V)

Board Member Comments: Director Billy Spiers requested that Cliff Diamond contact Supervisor Hudson Holiday to discuss some questions regarding the Lake Hillsdale area.

Adjourn: Motion to adjourn the meeting by Billy Spiers, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted aye
Quinn Houchin	absent
Ernie Lovell	absent
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent


The motion passed.

Meeting adjourned at approximately 6:05 p.m.

The next regular meeting is set for Thursday, November 21, 5:00 p.m. at 612 Neal Road in Picayune, MS



Tabatha Butler
Board President



Attest: