



**Board Meeting Minutes  
December 16, 2021**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on December 16, 2021 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

**BOARD:**

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	present
Ernie Lovell, Director	absent
Bill Burns, Director	present
Billy Spiers, Director	present by phone
Charles "Chuck" E. Jones, Director	present by phone

**OTHER:**

Cliff Diamond, Executive Director	present
Ashley Boone, Office Manager/Bookkeeper	present
Heather Smith, Board Attorney	present by phone
Jonathan Hickman, Engineer	present
Craig Franklin, Dungan Engineering	present

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

**Approval of Consent Agenda Items:**

1. November 18, 2021 Minutes
2. November 2021 Financial Reports (Exhibit A)
3. Docket & Off-Docket Items (Exhibit B)
4. Monthly Operating Reports (Exhibit C)
5. Sewer Adjustment Requests:
  - a. Debra Baxter, 811 Wisteria Lane, for \$153.30 due to outside yard leak (Exhibit D)
  - b. Emily Lowe, 521 West Canal Street, for \$262.80 due to broken water line under building (Exhibit E)
  - c. Gary Gallo, 1208 Katie Beck Dees, for \$273.75 due to leak under home (Exhibit F)
  - d. Jacobs Well, 600 Highway 11 North, for \$156.95 due to outside faucet being left on by apparent vandals. (Exhibit G)

Motion to approve by Bill Burns, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler	absent
Ernie Lovell	absent
Charles "Chuck" E. Jones	voted aye
Bill Burns	voted aye

Billy Spiers	voted	aye
Marcia Johnson	absent	
Quinn Houchin	voted	aye

The motion passed 4-0.

**Approve Sewer Credit Adjustment for MDOT, I-59N Picayune Welcome Center, for \$17,248.69 due to major water service line leak. (Exhibit H)** Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	absent	
Ernie Lovell	absent	
Charles "Chuck" E. Jones	voted	aye
Bill Burns	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	absent	
Quinn Houchin	voted	aye

The motion passed 4-0.

**Approve Travel & Training Requests:**

1. Cody Morris, January or February 2022 (Exact Dates TBD), to attend 2-Day Math Workshop in Pearl, MS. Class is Free. Overnight Lodging is Required.
2. Cody Morris, January or February 2022 (Exact Dates TBD), to Attend a CEU Short Course in Pearl, MS. Class is \$200. Overnight Lodging is Required.

Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	absent	
Ernie Lovell	absent	
Charles "Chuck" E. Jones	voted	aye
Bill Burns	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	absent	
Quinn Houchin	voted	aye

The motion passed 4-0.

**Public Comments: None**

**Director Comments:** Cliff Diamond presented a monthly update slide presentation. No action taken. (Exhibit H)

**Authorize Dungan Engineering to Finalize Bid Documents and Advertise for the Wildwood Lagoon South Levee Stabilization Project.** Motion to approve by Bill Burns, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler	absent	
Ernie Lovell	absent	
Charles "Chuck" E. Jones	voted	aye
Bill Burns	voted	aye
Billy Spiers	voted	aye
Marcia Johnson	absent	
Quinn Houchin	voted	aye

The motion passed 4-0.

**Board Member Comments:**

No action taken.

**Adjourn.** Motion to adjourn by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	absent
Ernie Lovell	absent
Charles "Chuck" E. Jones	voted aye
Bill Burns	voted aye
Billy Spiers	voted aye
Marcia Johnson	absent
Quinn Houchin	voted aye

The motion passed 4-0.


The meeting adjourned at approximately 5:14pm.

The next regular meeting is scheduled for Thursday January 20, 2021 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



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Tabatha Butler  
Board President



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Attest: