



**Board Meeting Minutes  
February 18, 2021**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on February 18, 2020 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

**BOARD:**

Tabatha Butler President	absent
Quinn Houchin, Treasurer	present
Ernie Lovell, Director	present
Bill Burns, Director	present
Billy Spiers, Director	present
Charles "Chuck" E. Jones, Director	present
Marcia Johnson, Vice President	absent

**OTHER:**

Cliff Diamond, Executive Director	present
Heather Smith, Board Attorney	present by phone
Randy Burge, PRCUA	present
Jabe Mills, TMH CPA	present by phone

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

**Approval of Consent Agenda Items (January Minutes, Financials, Docket & Off-Docket Items, Monthly Management Reports, Spread Copies of Annual Water Reports on Minutes, Extend Covid State of Emergency)** Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	voted aye
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 5 -0. (Exhibits A, B, C, D, E)

**Approve Payment of Three Additional Docket Items: McQueen Services Invoice #350035 for \$500.00, Keith's Car Care Invoice #15892 for \$1,157.49, T&J Machine Invoice 20210207 for \$55.00.** Motion to approve by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	absent
Quinn Houchin	voted aye
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 5 - 0 (Exhibits F, G)

**Public Comments:** No action taken

**Director Tabatha Butler entered the meeting by phone at approximately 5:03pm.**

**Director's comments:** Cliff Diamond presented the monthly management report.  
No action taken.

**Acceptance of FY2020 Audit Presented by Jabe Mills and Spread a Copy on the Minutes.** Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted aye
Quinn Houchin	voted aye
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 6 - 0 (Exhibit H)

**Approve Dungan Engineering Invoice #2 for Highway 11 Utility Relocation - Sewer Phase 2 Project for \$3,003.07 (MDOT 100% Reimbursement)** Motion to approve by Ernie Lovell, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted aye
Quinn Houchin	voted aye
Ernie Lovell	voted aye
Charles "Chuck" E. Jones	voted aye
Billy Spiers	voted aye
William "Bill" Burns	voted aye
Marcia Johnson	absent

The motion passed 6 - 0 (Exhibit I)

**Approve Replacement, Revised MDOT ROW-800 Utility Agreement & Budget for US Highway 11 Widening Sewer Utility Relocation Project, and Authorize Executive Director to Execute the Associated Documents.** Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6 - 0 (Exhibit J)

**Executive Director Cliff Diamond Presented the Monthly Management Report Highlights.**  
No action taken.

**Approve Sewer Adjustment for Days Inn, 450 South Lofton, Picayune, MS for \$579.00 Due to Water Leak in Rear Yard, not Tied to Sewer System.** Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6 - 0. (Exhibit K)

**Approve \$90.00 Reimbursement Payment to Kimberly Collins, 1224 Highland Drive, for Plumbers Bill.** Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6 - 0. (Exhibit L)

**Cliff Diamond Presented Highlights From the February 16, 2021 Rate Study Committee Meeting.**

A small error was noted in the committee meeting minutes so they will be corrected and brought back for approval at the March board meeting.

No action taken.

**Adjourn:** Motion to adjourn by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6-0.

The meeting adjourned at approximately 5:50pm.

The next regular meeting is scheduled for Thursday, March 18, 2021 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



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Tabatha Butler  
Board President



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Attest: