



SCANNED

**Board Meeting Minutes  
January 20, 2022**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on January 20, 2021 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

**BOARD:**

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	present by phone
Ernie Lovell, Director	present
Bill Burns, Director	present
Billy Spiers, Director	present by phone
Charles "Chuck" E. Jones, Director	present by phone

**OTHER:**

Cliff Diamond, Executive Director	present
Heather Smith, Board Attorney	present by phone
Jonathan Hickman, Engineer	present
Craig Franklin (Dungan Engineering)	present

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

**Approval of Consent Agenda Items:**

- December 16, 2021 Minutes
- January 2022 Financial Reports (Exhibit A)
- Docket & Off-Docket Items (Exhibit B)
- Monthly Operating Reports (Exhibit C)
- Approve Off Docket ACH Payment to Fuelman for \$2,655.48 due to previous check #16508 being delayed in the mail and to avoid a cutoff in fleet fuel services (Exhibit D)
- Sewer Adjustment Requests:
  - Paulette Chauppette, 223 North Gray for \$562.10 due to service line yard leak (Exhibit E)
  - James Washington, 614 Rosa Street, for \$233.60 due to outside spigot leak. (Exhibit F)
- Spread on the Minutes Copies of Annual Water System Inspection Reports (Exhibit G)

Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye

Billy Spiers, Director aye  
Charles "Chuck" E. Jones, Director aye

The motion passed 5-0.

**Public Comments: None**

**Engineer Comments:** Jonathan Hickman presented a timeline for the Wildwood Lagoon Stabilization Project Bid Timeline. No action taken.

**Director Comments:** Cliff Diamond presented the monthly management report including discussions on the following items:

- Highway 11 Phase 2 Sewer Relocation Funding Update - still holding for MDOT decision
- Audit is complete and will likely be delivered in February
- Vac Truck is back in service
- Covid Omicron variant has affected several employees and their families
- Freeze preparations are complete

No action taken.

**Authorize the sale/disposal of surplus property: 211 Ford F-150 Pickup Truck (PT-09) 252,119 Miles.** Motion to approve by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0.  
(Exhibit H)

**Marcia Johnson entered the meeting by phone at 5:13pm.**

**Select Board Members to Complete Advanced Board Member Training in the next 6-Months.**

Motion to select Bill Burns and Quinn Houchin to attend advanced board training at the earliest convenient time by Bill Burns. Seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	aye
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0.

**Approve Unifirst Service Agreement and Authorize the Executive Director to Sign:** Motion to approve by Marcia Johnson, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	aye
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0.

**Discussion of Tin Hill Subdivision Parcels Abandonment Suit:** No action taken.

**Board Member comments:** Cliff Diamond was asked to give a report on Ashley Boone's training progress. Chuck Jones requested a report from the recent Board of Supervisors meeting concerning ARPA funds. No action taken.

**Adjourn:** Motion to adjourn by Billy Spiers, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler, President	absent
Marcia Johnson, Vice President	aye
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	aye
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 6-0.

The meeting adjourned at approximately 5:45 pm.

The next regular meeting is scheduled for Thursday February 17, 2021 at 5:00 p.m. at 612 Neal Road in Picayune, MS.

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Tabatha Butler  
Board President

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Attest: