



**Board Meeting Minutes
January 21, 2021**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on January 21, 2021 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler President	present by phone
Quinn Houchin, Treasurer	present by phone
Ernie Lovell, Director	present by phone
Bill Burns, Director	present by phone
Billy Spiers, Director	absent
Charles "Chuck" E. Jones, Director	present by phone
Marcia Johnson, Vice President	absent

OTHER:

Cliff Diamond, Executive Director	present
Heather Smith, Board Attorney	present
Randy Burge, PRCUA	present

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items (December Minutes, Financials, Docket & Off-Docket Items, Monthly Management Reports. Motion to approve by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	absent	
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5 -0. (Exhibits A, B, C, D, E)

Public Comments: No action taken

Director's comments: Cliff Diamond presented the monthly management report.
No action taken.

Approve Dungan Engineering Invoice #2 (Final) for \$5,710.00 for 2020 Maintenance Contract RFP Project: Motion to approve by Bill Burns, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	absent	
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5 - 0 (Exhibit F)

Approve Dungan Engineering Invoice #1 (Design) for \$36,959.41 for Highway 11 Phase 2 Utility Relocation Project (100% MDOT Reimbursement. Motion to approve by Bill Burns, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	absent	
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5 - 0 (Exhibit G)

Approve ROW-800 Utility Agreement and Construction Estimate for \$741,936.25 for Highway 11 Phase 2 Utility Relocation Project and Authorize Director to Sign Agreement (100% MDOT Reimbursement). Motion to approve by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	absent	
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5 - 0 (Exhibit H)

Approve Employee Handbook Policy Amendment Authorizing Reimbursement to Employees for Personal Vehicle Round-Trip Commuting Mileage Related to Special Call-Out Duties at the Government Approved rate: Motion to approve by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	absent	
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5-0. (Exhibit I)

Approve Sewer Tap Installation for the City of Poplarville's Main Street Green Space New Stage Restroom Project: Motion to approve by Ernie Lovell, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	absent	
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 5-0. (Exhibit J)

Adjourn: Motion to adjourn by Ernie Lovell, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	absent	
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed.

The meeting adjourned at approximately 5:45pm.

The next regular meeting is scheduled for Thursday, February 18, 2021 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



Tabatha Butler
Board President



Attest:

Director