



Pearl River County Utility Authority  
Board Meeting Minutes  
July 19, 2018

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on July 19, 2018 at 5:00 p.m. at the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

**BOARD:**

- Ernie Lovell, Vice President
- Billy Spiers, Director
- Marcia Johnson, Director
- Tabatha Butler, Treasurer (arrived at 5:10PM)
- Charles "Chuck" E. Jones, Director

**OTHER:**

- Ray Scott, PRCUA Executive Director
- Zack Malley, PRCUA Director Field Operations
- Brenda DeArmas, Board Secretary
- Jonathon Hickman, Dungan Engineering
- Brooks Wallace, Dungan Engineering
- Michael Caples, Butler Snow LLP, Board Attorney
- John C. Lee, HRL
- Jacob Hickman, WRJW

There being a quorum sufficient to transact business of the Pearl River County Utility Authority Vice President Ernie Lovell called the meeting to order. The following proceedings were had and done.

**Board Comments: none**

**Public Comments: none**

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**Approval of Board Meeting Minutes dated June 21, 2018** – Director Marcia Johnson made a motion to approve the amended board meeting minutes dated June 21, 2018 seconded by Director Chuck Jones. A roll call vote resulted in the following votes:

Tabatha Butler	absent	
Marcia Johnson	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the approved Pearl River County Utility Authority minutes is attached hereto as exhibit "A"

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**Approval of Financial Reports: Balance Sheet, Income Statement – Operations, Statement of Cash Flow, Income Statement – Operations Compared with Budget and Cash Balance Report** – Director Marcia Johnson made a motion to approve the Financial Reports and Cash Balance Report, seconded by Director Billy Spiers. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the Financial Reports: Balance Sheet, Income Statement, Operations Compared with Budget and Cash Balance Report is attached hereto as exhibit "B".

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**Approval of Off-Docket and Claims Docket** – Director Marcia Johnson made a motion to approve the Off-Docket and Claims Docket the motion was seconded by Director Chuck Jones. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the Off-Docket and Claims Docket is attached hereto as exhibit "C".

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**Approval of Engineer's monthly Project update** - Director Billy Spiers made a motion to approve Engineer's Monthly Project update, seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the Engineer's Monthly Project Update is attached hereto as exhibit "D".

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**Approve the amended contract for SRF-C280897-04 RH01** – Insituform, from \$558,331.46 to \$673,205.36. Director Marcia Johnson made a motion to approve amended contract and seconded by Director Billy Spiers. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. The supporting documentation is attached hereto as exhibit "E".

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**Approve pay request #1, T. L. Wallace** for work completed on Eagle Heights Low Pressure Sewer System in the amount of \$41,834.05. Director Marcia Johnson made a motion to approve pay request #1. The motion was seconded by Director Chuck Jones. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye

Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the supporting documents is attached hereto as exhibit "E".

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**Approve pay request #13 for the SRF-C280-897-04 Picayune Wastewater System Rehabilitation** in the amount of \$261,929.36. Director Marcia Johnson made a motion to approve pay request #13, Treasurer Tabatha Butler seconded the motion. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the pay request and supporting documents are attached hereto as exhibit "F".

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**Approve payment to The Policy Center** invoice #27004 commercial insurance policy in the amount of \$51,948.00. Director Marcia Johnson made a motion to approve invoice 27004. The motion was seconded by Director Billy Spiers. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the pay request and supporting documents are attached hereto as exhibit "G".

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**Approve changing phone services to VOIP** for approximately \$5,000.00. This item was tabled until August meeting. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

No Action taken as the item was tabled.

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**Approve travel, training, and hotel** for Clif Hodges to attend the 43<sup>rd</sup> Annual South MS Short Course training to be held in Biloxi on September 10-14, 2018. The class cost \$290.00, hotel not to exceed \$150.00 per night. Director Marcia Johnson made a motion to approve travel, training and hotel, seconded by Treasurer Tabatha Butler. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye

Chuck Jones                      voted    aye

The motion passed. The supporting documentation is attached hereto as exhibit "H".



**Approve travel and training** for Melvin Henry to attend the 43<sup>rd</sup> Annual South MS Short Course testing to be held in Biloxi on September 14, 2018. The cost for testing is \$40.00. Director Billy Spiers made a motion to approve training and travel, seconded by Director Chuck Jones. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. The supporting documentation is attached hereto as exhibit "I".



**Approve travel** for Clif Hodges and Melvin Henry to attend a free training in Hattiesburg on August 9 – 10, 2018. Director Marcia Johnson made a motion to approve travel, seconded by Treasurer Tabatha Butler. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. The supporting documentation is attached hereto as exhibit "J".



**Approve the purchase of two easements in the Eagle height Subdivision** Low Pressure Sewer System project. Purchase easements on Lot 19 Eagle Heights Subdivision for the amount of \$400.00 and purchase the easements on 59 Rosemary Wheat Rd for the amount of \$2700.00. Director Marcia Johnson made a motion to give Ray Scott, Executive Director, the authority to negotiate the purchase of the easements; Lot 19 Eagle Heights Subdivision not to exceed \$600.00 and 59 Rosemary Wheat Rd not to exceed \$3000.00. The motion was seconded by Director Billy Spiers. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed.



**Sewer Adjustment Approval** for Judith Fair in the amount of \$618.00 and Christopher Thiel in the amount of \$159.00. Director Marcia Johnson made a motion to approve adjustment and seconded by Director Billy Spiers. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye

Billy Spiers                   voted   aye  
Chuck Jones                   voted   aye

The motion passed. A copy of sewer adjustment request and supporting documentation is attached hereto as exhibit "K".

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Director Marcia Johnson made a motion to terminate the contract with Darby's Lawn Excellence effective 07-19-2018. The motion was seconded by Treasurer Tabatha Butler. A roll call vote resulted in the following votes:

Tabatha Butler               voted   aye  
Marcia Johnson              voted   aye  
Ernie Lovell                 voted   aye  
Billy Spiers                 voted   no  
Chuck Jones                 voted   no

The motion passed.

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Director Marcia Johnson made a motion to authorize Ray Scott, Executive Director, purchase 2 new lawn mowers and a new weed eater. The motion was seconded by Director Billy Spiers. A roll call vote resulted in the following votes:

Tabatha Butler               voted   aye  
Marcia Johnson              voted   aye  
Ernie Lovell                 voted   aye  
Billy Spiers                 voted   aye  
Chuck Jones                 voted   aye

The motion passed.

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**Closed session:** Director Marcia Johnson made a motion to enter into a closed session for a personnel issue, seconded by Treasurer Tabatha Butler. A roll call votes resulted in the following votes:

Tabatha Butler               voted   aye  
Marcia Johnson              voted   aye  
Ernie Lovell                 voted   aye  
Billy Spiers                 voted   aye  
Chuck Jones                 voted   aye

**Executive session** Director Marcia Johnson made a motion to enter into executive session, to discuss personnel matters, seconded by Treasurer Tabatha Butler.

Tabatha Butler               voted   aye  
Marcia Johnson              voted   aye  
Ernie Lovell                 voted   aye  
Billy Spiers                 voted   aye  
Chuck Jones                 voted   aye

The board took no action during the executive session

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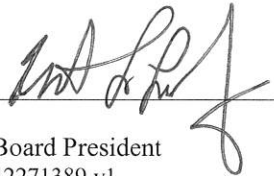
Director Billy Spiers made a motion to come out of executive sessions, seconded by Treasurer Tabatha Butler

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

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Director Billy Spiers made a motion to recess the meeting to August 2<sup>nd</sup> at 5:00 PM, seconded by Treasurer Tabatha Butler.

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

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The meeting recessed at 8:30 PM

  
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Board President  
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Attest:  
Board Secretary