



**Board Meeting Minutes  
July 21, 2022**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on July 21, 2022 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

**BOARD:**

Tabatha Butler, President	present
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	present
Ernie Lovell, Director	absent
Bill Burns, Director	present
Billy Spiers, Director	present
Charles "Chuck" E. Jones, Director	present

**OTHER:**

Cliff Diamond, Executive Director	present
Jessica Spiers, Bookkeeper	present
Devin Hedgepath (Dungan Engineering)	present
Heather Smith, Board Attorney	present

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

**Approval of Consent Agenda Items:**

- June 16, 2022 and June 28, 2022 Minutes (Exhibit A)
- June 2022 Financial Reports (Exhibit B)
- Docket & Off-Docket Items (Exhibit C)
- Monthly Operating Reports (Exhibit D)
- Approve Sewer Adjustments (Exhibit E):
  - Ralph Brown, 818 Herrin Dr. Picayune, MS 39466 for \$113.15 due to pool fill up.

Motion to approve, removing a duplicate United Healthcare docket item, by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	absent
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0.

**Public Comments:** None

**Engineer's Comments:**

- Devin Hedgepath with Dungan Engineering discussed the Wildwood Lagoon Project progress. Contractors have made it all the way to the top of the existing berm. They have placed approximately 20 more loads of topsoil on the slope. Additionally, the dirt pit has been cleaned up and leveled out. The survey crew will probably take measurements on this coming Monday to get measurements and we will be able to finalize payment.
- The access road will be hydroseeded and fertilized and then the fence can be put back up.
- Next in scope of work is the Poplarville Levee Lagoon in which the preliminary designs have been completed.

**Approve Pay Request #4 for \$32,625.01 To MitchCo Construction For The Wildwood Levee Repair Project.** Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	absent
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0. (Exhibit F)

**Approve Dungan Engineering Invoice #4 Highway 11 Utility Relocation Phase 2 for \$85,221.16 (100% MDOT Reimbursable)** Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	absent
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0. (Exhibit G)

**Award The Lowest And Best Bid Of \$1,446,113.50 From TL Wallace For The Highway 11 Utility Relocation Phase 2 Project And Authorize The Executive Director To Sign The Contract Documents.** Motion by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	absent
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0.

**Executive Director's Comments**

- Highway 11 Phase 2 is 100% MDOT participation with the ROW-800 agreement fully executed
- Quinn Houchin and Billy Burns will be signed up and attend the Advanced Board Member Training.
- Informal groundbreaking photo of new 921 Goodyear Administration Building date to be determined. Several date conflicts with board members. More emphasis will be placed on the ribbon cutting and grand opening at construction completion.

**Approve POTW And Wastewater Collection Authority Notification And Approval Form For Environmental Management For The Old Mitchell Gulf Station 501 Highway 11 North, Picayune And Authorize The Executive Director To Sign.** Motion by Bill Burns, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	absent
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0.

**Approve A Power Line Easement For Mississippi Power At The Big Sky Drip Field Plant And Authorize The Executive Director To Sign The Easement Documents.** Motion by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	absent
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0.

**Approve Invoice # 010411 For \$72,642.00 To The Policy Center For Annual Auto & Liability Insurance.** Motion by Bill Burns, seconded by Chuck Jones. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	absent
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0.

**Revenue Bond Solicitation Results Discussion.** No action to table on this action.

- Cliff Diamond discussed the disappointing response to our recent bond proposal
- The market is not favorable due to recent and pending Fed rate adjustments
- Still have up to 2-years to secure revenue bonds and pay ourselves back from the proceeds
- Nick Schorr with Government Consultants will continue to shop the market for us
- For now, we'll proceed with construction using Facility Replacement Account funds

**FY2023 Budget Draft #1 Discussion.**

- Pushed the discussion to August due to uncertainty on the revenue bonding status

**Authorize Up To 6 Employees To Attend The WEFTEC Expo In New Orleans, LA October 10-12, 2022. Cost is \$100 Per Employee (No Overnight Travel Required).** Motion by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	absent
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0.

**Board Member Comments**

- None

**Adjourn:** Motion to adjourn by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabatha Butler, President	aye
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	aye
Ernie Lovell, Director	absent
Bill Burns, Director	aye
Billy Spiers, Director	aye
Charles "Chuck" E. Jones, Director	aye

The motion passed 5-0.

The meeting adjourned at approximately 5:40pm.

The next regular meeting is scheduled for Thursday August 18, 2022 at 5:00 p.m. at 612 Neal Road in Picayune, MS.



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Tabatha Butler  
Board President



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Attest: