



Pearl River County Utility Authority
Board Meeting Minutes
June 21, 2018

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on June 21, 2018 at 5:00 p.m. at the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

- Mike Pind, Board President
- Ernie Lovell, Vice President
- Fred Aubrey, Director
- Billy Spiers, Director
- Marcia Johnson, Director
- Tabatha Butler, Treasurer (arrived at 5:10PM)
- Charles "Chuck" E. Jones, Director

OTHER:

- Ray Scott, PRCUA Executive Director
- Zack Malley, PRCUA Director Field Operations
- Brenda DeArmas, Board Secretary
- Jonathon Hickman, Dungan Engineering
- Brooks Wallace, Dungan Engineering
- Michael Caples, Butler Snow LLP, Board Attorney
- Eric Morris, City of Picayune
- Gerard Latulippe, Wild Wood HOA

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, President Mike Pind called the meeting to order. The following proceedings were had and done.

Board Comments: none

Public Comments: Gerard Latulippe requested that the board consider changing the billing process for Wild Wood Subdivision.

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Approval of Board Meeting Minutes dated May 19, 2018 – Vice President Ernie Lovell made a motion to approve the board meeting minutes dated May 19, 2018 seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the approved Pearl River County Utility Authority minutes is attached hereto as exhibit "A"



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Approval of Financial Reports: Balance Sheet, Income Statement – Operations, Statement of Cash Flow, Income Statement – Operations Compared with Budget and Cash Balance Report – Director Billy Spiers made a motion to approve the Financial Reports and Cash Balance Report, seconded by Director Fred Aubrey. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the Financial Reports: Balance Sheet, Income Statement, Operations Compared with Budget and Cash Balance Report is attached hereto as exhibit “B”.

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Approval of Off-Docket and Claims Docket – Vice President Ernie Lovell made a motion to approve the Off-Docket and Claims Docket the motion was seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the Off-Docket and Claims Docket is attached hereto as exhibit “C”.

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Approval of Engineer’s monthly Project update - Director Marcia Johnson made a motion to approve Engineer’s Monthly Project update, seconded by Director Fred Aubrey roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the Engineer’s Monthly Project Update is attached hereto as exhibit “D”.

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Tin Hill repair - Director Marcia Johnson made a motion to accept the Engineer’s recommendation, Option 2A, to repair Tin Hill in accordance to the documentation attached. The motion was seconded by Vice President Ernie Johnson. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

Billy Spiers	voted	aye
Chuck Jones	voted	aye
Ernie Lovell	voted	aye

The motion passed. A copy of the supporting documentation is attached hereto as exhibit "E".

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Tabled motions from the May Board meeting. Director Billy Spiers made a motion to bring back to the table for discussion the Poplarville Belt Press and Hwy 11 Expansion. The motion was seconded by Director Fred Aubrey. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed.

No action was taken on the Poplarville Belt Press.

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Hwy 11 Expansion - Director Marcia Johnson made a motion to approve the Interlocal Cooperation Agreement (MOU) with the City of Picayune regarding the Hwy 11 Expansion, as approved by the City of Picayune. . The motion was seconded by Vice President Ernie Lovell. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the contract is attached hereto as exhibit "F".

Hwy 11 Expansion - Director Marcia Johnson made a motion to the Board Attorney request an amended to the Interlocal Cooperative Agreement (MOU) with the City of Picayune to include that all change orders affecting the sewer system shall be approved by the Authority prior to the City approving any change order; that all pay request from contract be reviewed by the Authority Engineer, Board Attorney and Executive Director and board of Directors prior to approval by the City; and to modify the terms of payment to the City to 10 days after the Authority Board approved payment of the invoice at its regular or special called meeting.

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the contract is attached hereto as exhibit "F".

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Approve pay request #12 for the SRF-C280-897-04 Picayune Wastewater System Rehabilitation project.
Director Marcia Johnson made a motion to approve pay request contingent upon removing invoice #7 in the amount of \$9,392.93 from the total amount of the request. Vice President Ernie Lovell seconded the motion. Pay request #12 will be changed to total an amount of \$252,313.46. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the pay request and supporting documents are attached hereto as exhibit "G".

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Approve travel to the WEFTEC 91st Annual Conference in New Orleans for Zack Malley, Clif Hodges, Ray Scott and Ricky Vaughan. A motion was made by Director Billy Spiers to approve travel. The motion was seconded by Director Fred Aubrey. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of the supporting documentation is attached hereto as exhibit "H".

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Approve Travel Expenses. Director Marcia Johnson made a motion and seconded by Treasurer Tabatha Butler to approve **travel, room and expenses for Clif Hodges** to attend the MS Water Environment Association 61st Annual Meeting & Technical conference to be held in Vicksburg, MS. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. The supporting documentation is attached hereto as exhibit "I".

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Sewer Adjustment Approval - Director Marcia Johnson made a motion to approve adjustment and seconded by Director Fred Aubrey, for the following: Robert Bowman in the amount of \$207.00 A roll call vote resulted in the following:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye

Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye

The motion passed. A copy of sewer adjustment request and supporting documentation is attached hereto as exhibit "J".

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Closed session - none

Executive session – none

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Adjourn – Director Billy Spiers made a motion to adjourn the meeting, the motion was seconded by Vice Director Ernie Lovell. A roll call vote resulted in the following votes:

Tabatha Butler	voted	aye
Mike Pind	voted	aye
Marcia Johnson	voted	aye
Fred Aubrey	voted	aye
Ernie Lovell	voted	aye
Billy Spiers	voted	aye
Chuck Jones	voted	aye


The motion passed.

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The meeting adjourned at 8:00 PM



Michael Pind
Board President



Attest: Brenda DeArmas
Board Secretary