



Pearl River County Utility Authority
Board Meeting Minutes
May 17, 2018

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on May 17, 2018 at 5:00 p.m. at the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

- Mike Pind, Board President
- Fred Aubrey, Director
- Billy Spiers, Director
- Marcia Johnson, Director
- Tabatha Butler, Treasurer
- Charles "Chuck" E. Jones, Director

OTHER:

- Ray Scott, PRCUA Executive Director
- Zack Malley, PRCUA Director Field Operations
- Brenda DeArmas, Board Secretary
- Jonathon Hickman, Dungan Engineering
- Brooks Wallace, Dungan Engineering
- Heather Smith, Butler Snow LLP, Board Attorney
- Carey Metzler, WRJW

Vice President Ernie Lovell was absent. There being a quorum sufficient to transact business of the Pearl River County Utility Authority, President Mike Pind called the meeting to order. The following proceedings were had and done.

It was announced that Ray Scott, Zack Malley, Mike Pind, Tabatha Butler, Chuck Jones, Stacey Wilkes, Tammy Valente, Carey Metzler, and Terry Farr, attended a tour of PRCUA facilities prior to the meeting.

Board Comments: none

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Approval of Board Meeting Minutes dated April 19, 2018 – Director Fred Aubrey made a motion to approve the board meeting minutes dated April 19, 2018 seconded by Director Billy Spiers contingent upon revising the April 19, 2018 minutes to correct a misspelled word and add Eagle Heights to a sentence. A roll call vote resulted in the following votes:

| | | |
|----------------|--------|-----|
| Tabatha Butler | voted | aye |
| Mike Pind | voted | aye |
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | aye |
| Billy Spiers | voted | aye |
| Chuck Jones | voted | aye |
| Ernie Lovell | absent | |

The motion passed. A copy of the corrected and approved Pearl River County Utility Authority minutes is attached hereto as exhibit "A"



Approval of Financial Reports: Balance Sheet, Income Statement – Operations, Statement of Cash Flow, Income Statement – Operations Compared with Budget and Cash Balance Report – Director Marcia Johnson made a motion to approve the Financial Reports and Cash Balance Report, seconded by Director Chuck Jones. A roll call vote resulted in the following votes:

| | | |
|----------------|--------|-----|
| Tabatha Butler | voted | aye |
| Mike Pind | voted | aye |
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | aye |
| Billy Spiers | voted | aye |
| Chuck Jones | voted | aye |
| Ernie Lovell | absent | |

The motion passed. A copy of the Financial Reports: Balance Sheet, Income Statement, Operations Compared with Budget and Cash Balance Report is attached hereto as exhibit “B”.

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Approval of Off-Docket and Claims Docket – Director Billy Spiers made a motion to approve the Off-Docket and Claims Docket the motion was seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

| | | |
|----------------|--------|-----|
| Tabatha Butler | voted | aye |
| Mike Pind | voted | aye |
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | aye |
| Billy Spiers | voted | aye |
| Chuck Jones | voted | aye |
| Ernie Lovell | absent | |

The motion passed. A copy of the Off-Docket and Claims Docket is attached hereto as exhibit “C”.

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Approval of Engineer’s monthly Project update- Director Fred Aubrey made a motion to approve Engineer’s Monthly Project update, seconded by Director Marcia Johnson. A roll call vote resulted in the following votes:

| | | |
|----------------|--------|-----|
| Tabatha Butler | voted | aye |
| Mike Pind | voted | aye |
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | aye |
| Ernie Lovell | absent | |
| Billy Spiers | voted | aye |
| Chuck Jones | voted | aye |

The motion passed. A copy of the Engineer’s Monthly Project Update is attached hereto as exhibit “D”.

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Approve and adopt a resolution to amend the By-Laws. Director Marcia Johnson made a motion to adopt a resolution amending the By-Laws to change meeting time to 3:30 PM, The motion was seconded by Director Tabatha Butler. A roll call resulted in the following votes:

| | | |
|----------------|--------|-----|
| Tabatha Butler | voted | aye |
| Mike Pind | voted | no |
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | no |
| Ernie Lovell | absent | |
| Billy Spiers | voted | no |

Chuck Jones voted aye

The motion failed.

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Approve and adopt a resolution to amend the By-Laws. Director Fred Aubrey made a motion to amend the By-Laws to officially set the board meeting the time at 5:00 PM. The motion was seconded by Director Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler voted no
Mike Pind voted aye
Marcia Johnson voted no
Fred Aubrey voted aye
Ernie Lovell absent
Billy Spiers voted aye
Chuck Jones voted aye

The motion passed. A copy of the resolution is attached hereto as exhibit "E".

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Approve pay request #11 for the SRF-C280-897-04 Director Fred Aubrey made a motion to approve pay request #11 for the SRF-C280-897-04 project in the amount of \$47,749.50. Director Billy Spiers seconded the motion. A roll call vote resulted in the following votes:

Tabatha Butler voted aye
Mike Pind voted aye
Marcia Johnson voted aye
Fred Aubrey voted aye
Ernie Lovell absent
Billy Spiers voted aye
Chuck Jones voted aye

The motion passed. A copy of the pay request and supporting documents are attached hereto as exhibit "F".

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Discuss the City of Picayune contract for the HWY 11 project. A motion was made by Director Fred Aubrey to table this item. The motion was seconded by Director Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler voted aye
Mike Pind voted aye
Marcia Johnson voted aye
Fred Aubrey voted aye
Ernie Lovell absent
Billy Spiers voted aye
Chuck Jones voted aye

The motion was tabled until the June meeting.

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Discuss the Wastewater Treatment Plant Belt Press Project. Director Marcia Johnson made a motion to table the Wastewater Treatment Plant Belt Press Project award, seconded by Director Tabatha Butler. A roll call vote resulted in the following votes:

Tabatha Butler voted aye
Mike Pind voted aye

| | | |
|----------------|--------|-----|
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | aye |
| Ernie Lovell | absent | |
| Billy Spiers | voted | aye |
| Chuck Jones | voted | aye |

The motion was tabled until the June meeting.

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Discuss the damages caused by a sewer backup at 625-A and 625-B Beech Street, Picayune MS.

No action was taken.

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Approve Travel Expenses. Director Marcia Johnson made a motion and seconded by Director Tabatha Butler to approve **travel, room and expenses for Clif Hodges** to attend the MS Water Environment Association 61st Annual Meeting & Technical conference to be held in Vicksburg, MS. A roll call vote resulted in the following votes:

| | | |
|----------------|--------|-----|
| Tabatha Butler | voted | aye |
| Mike Pind | voted | aye |
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | aye |
| Ernie Lovell | absent | |
| Billy Spiers | voted | aye |
| Chuck Jones | voted | aye |

The motion passed. The supporting documentation is attached hereto as exhibit "G".

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Sewer Adjustment Approval - Director Marcia Johnson made a motion to approve adjustments and seconded by Director Fred Aubrey, for the following: Brandi Tarnok in the amount of \$123.00, Picayune's One Stop Shop in the amount of \$260.86, Myra Pigott in the amount of \$843.00, and Martha Thompson in the amount of \$150.00. A roll call vote resulted in the following:

| | | |
|----------------|--------|-----|
| Tabatha Butler | voted | aye |
| Mike Pind | voted | aye |
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | aye |
| Ernie Lovell | absent | |
| Billy Spiers | voted | aye |
| Chuck Jones | voted | aye |

The motion passed. A copy of sewer adjustment request and supporting documentation is attached hereto as exhibit "H".

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Closed session – Director Billy Spiers made a motion enter into closed session to determine the need for an executive session. The motion was seconded by Director Marcia Johnson. A roll call vote resulted in the following:

| | | |
|----------------|--------|-----|
| Tabatha Butler | voted | aye |
| Mike Pind | voted | aye |
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | aye |
| Ernie Lovell | absent | |
| Billy Spiers | voted | aye |
| Chuck Jones | voted | aye |

The motion passed and the board entered closed session.

Executive session – Director Billy Spiers made a motion to enter into executive session and seconded by Director Marcia Johnson to discuss potential litigation. A roll call vote resulted in the following:

| | | |
|----------------|--------|-----|
| Tabatha Butler | voted | aye |
| Mike Pind | voted | aye |
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | aye |
| Ernie Lovell | absent | |
| Billy Spiers | voted | aye |
| Chuck Jones | voted | aye |

The motion passed and the board publically announced that it was entering into executive session to discuss potential litigation.

Exit Executive session – Director Billy Spiers made a motion to exit executive session and seconded by Director Marcia Johnson. A roll call vote resulted in the following:

| | | |
|----------------|--------|-----|
| Tabatha Butler | voted | aye |
| Mike Pind | voted | aye |
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | aye |
| Ernie Lovell | absent | |
| Billy Spiers | voted | aye |
| Chuck Jones | voted | aye |

The motion passed and the board returned to an open meeting. It was publically announced that no action was taken during the executive session.

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Adjourn – Director Billy Spiers made a motion to exit executive session and to adjourn the meeting, the motion was seconded by Vice Director Marcia Johnson. A roll call vote resulted in the following votes:

| | | |
|----------------|--------|-----|
| Tabatha Butler | voted | aye |
| Mike Pind | voted | aye |
| Marcia Johnson | voted | aye |
| Fred Aubrey | voted | aye |
| Ernie Lovell | absent | |
| Billy Spiers | voted | aye |
| Chuck Jones | voted | aye |

The motion passed.

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The meeting adjourned at 7:30 PM



Michael Pind
Board President



Attest: Brenda DeArmas
Board Secretary