

**Pearl River County Utility Authority
Board Meeting Minutes
October 18, 2018**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on October 18, 2018 at 5:00 p.m. at the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler, President
Marcia Johnson, Vice President
Quinn Houchin, Treasurer
Ernie Lovell, Director
Charles "Chuck" E. Jones, Director
Billy Spiers, Director
William "Bill" Burns, Director

OTHER:

Cliff Diamond, Executive Director
Heather Ladner, Board Attorney
Ray Scott, Accountant
Jonathan Hickman, Dungan Engineering
Brooks Wallace, Dungan Engineering
Gerard LaTulippe, Wildwood Property Owners Association
Tom Lehr, County Citizen

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Board President Tabatha Butler called the meeting to order. The following proceedings were had and done:

Public Comments: Mr. Gerard LaTulippe, representing Wildwood Property Owners, expressed concerns from low-water use Wildwood residents who feel unfairly penalized under the existing flat rate sewer billing method used in the Wildwood service area. Pearl River County Utility Authority Board of Directors directed Cliff Diamond to write and send a letter to Pearl River Central Water Association, and copied to Mississippi Public Service Commission, requesting good faith cooperation from Pearl River Central Water Association for purposes of meter reading, billing, collection and payment enforcement within the Wildwood Service area, for the mutual benefit of all stakeholders in the shared service area.

Approval of Board Minutes dated September 20, 2018 and September 27, 2018: Director Billy Spiers made a motion to approve the board meeting minutes dated September 20, 2018 and September 27, 2018 seconded by Director Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye

Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

Acknowledge Receipt of Financial Reports: Balance Sheet, Income Statement - Operations, Statement of Cash Flow, Income Statement - Operations Compared with Budget and Cash Balance Report - Director Ernie Lovell made a motion to acknowledge receipt of the Financial Reports and Cash Balance Report and to spread said reports on the minutes, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

The motion passed.

Approval of Claims Docket dated October 15, 2018 and Supplemental Claims Docket dated October 15, 2018: Director Ernie Lovell made a motion to approve the Claims Docket dated October 15, 2018 and the Supplemental Claims Docket dated October 15, 2018, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

The motion passed. A copy of the Claims Docket and Supplemental Claims Docket is attached hereto as exhibit "A"

Acknowledge Receipt of Engineer's Monthly Report: Director Ernie Lovell made a motion to acknowledge receipt of the Engineer's monthly Report and to spread such report on the minutes, seconded by Director Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

The motion passed.

Approve pay request #4, and consider time extension, for T.L. Wallace, Eagle Heights project in the amount of \$16,098.57: Director Billy Spiers made a motion to approve pay request #4 contingent upon engineer verification, motion seconded by Director Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

The motion passed. A copy of the supporting documents is attached hereto as exhibit "B".

Wildwood Lagoon. Motion by Director Marcia Johnson to continue to monitor the Wildwood Lagoon, but not to take any action for the next 6-8 months, unless needed, because the lagoon is not leaking and there is not a current compliance issue, seconded by Director Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

The motion passed.

Motion by Director Marcia Johnson to issue a Change Order to T.L. Wallace Construction, Inc. for the Eagle Heights project that grants a contract extension until November 30, 2018, seconded by Director Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

The motion passed. A copy of the supporting documents is attached hereto as exhibit "C".

Approve pay request #16 for SRF-C280-897-04 Picayune Wastewater System Rehabilitation project in the amount of \$157,377.11: Director Billy Spiers made a motion to approve pay request #16 for SRF-C280-897-04 Picayune Wastewater System Rehabilitation project in the amount of \$157,377.11, motion seconded by Director Marcia Johnson. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

The motion passed. A copy of the supporting documents is attached hereto as exhibit "D"

Approve sewer adjustments: Director Marcia Johnson made a motion to to approve sewer adjustments for Josh Zar in the amount of \$477.00, Jacqueline Vaughn in the amount of \$189.00, Cynthia Holley in the amount of \$288.00 and table the request from Jim Bowie, pending further investigation. Motion was seconded by Director Billy Spiers. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye

William "Bill" Burns voted aye

The motion passed. A copy of the supporting documents is attached hereto as exhibit "E"

Board Comments:

Director Marcia Johnson made a motion to authorize Executive Director Cliff Diamond to be given signatory authority for the PRCUA bank accounts once a bond is in place, and authorize purchase of a \$100,000 bond for same. Motion seconded by Director Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

PRCUA Operations Update: None

Closed session: Director Marcia Johnson made a motion to enter into a closed session to determine the need for an executive session, seconded by Director Tabatha Butler. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

Executive Session: It was determined that there was a need to enter Executive Session to discuss a personnel matter. A motion was made by Director Marcia Johnson and seconded by Director Chuck Jones to enter into executive session. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye

Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

A motion was made by Director Billy Spiers to exit executive session, seconded by Director Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

The Board exited Executive Session and announced that no action was taken.

A motion was made by Director Marcia Johnson to offer Ray Scott an accounting position a rate of \$40,000.00 per year as either a part time employee with no benefits or as an independent contractor until December 31, 2018, seconded by Director Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

A motion was made by Director Billy Spiers to reschedule the November meeting to November 13, 2018, seconded by Director Ernie Lovell. A roll call resulted in the following votes:

Tabatha Butler	voted	aye
Marcia Johnson	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye

