



Sewer Adjustment Request Form

(Revised 07/1/22)

1. Only one claim will be considered per calendar year. *(You should consider this carefully before making any small claim)*
2. Claims will only be considered when it seems likely the water did not enter the sewer collection/treatment system.
3. It is the customer's responsibility to wait to make their claim if two consecutive billing cycles may be affected.
4. PRCUA will use the most recent 6-months average usage for calculating overages.
5. Incomplete or illegible applications without supporting information will be denied.
6. There are no guarantees that your claim will be approved.
7. Claims < \$100 will be decided by PRCUA administration within 10 days.
8. Claims > \$100 will be decided by PRCUA Board of Directors within 45 days.
9. To avoid penalties and late fees, you should pay your entire bill until a decision on your claim has been made.
10. If your claim is approved, your account will be credited. No cash refunds given.

Customer Name:	
Account Number:	
Service Address:	
Phone Number:	
Email Address:	
Justification for Adjustment: Submit on separate sheet if necessary	
List of Attached Supporting Information: (Bills, account history, repair receipts, photos, etc.)	

By signing below, I certify that I am the account holder, and have read items 1-10 above, and the information submitted on this form and all supporting documents are true and correct:

Signature: _____ Date: _____

******* OFFICE USE ONLY BELOW THIS LINE *******

6-month Avg:		Calculated Overage Gallons/\$:	
Determination:			

PRCUA Signature: _____ Date: _____